Mark & Emily Turner Memorial Library
Board of Trustees Minutes
Wednesday, February 13, 2008 at 3:30 p.m.
Held in the Library Multi-Purpose Room

Present: Chairman Kevin Sipe, Treasurer Elaine Sipe, Greg Curtis, and Deborah Dunn, Ex-Officio Member, Sonja Plummer-Morgan, Assistant Librarian, Susan McPherson. Absent: Paul Hamlin, Judith Burleigh, and Finance Director Patricia Webb

Chairman Kevin Sipe called the meeting to order at 3:30 p.m.

Members present welcomed newest member of the Board, Deborah Dunn.

MOTION:
Chairman Sipe asked for a motion to approve the minutes as presented and written from the Regular Trustees' meeting held on January 17, 2008. Motion was presented by Greg Curtis and seconded by Elaine Sipe.

Chairman Sipe asked for the Treasurer's Report.
Treasurer Elaine Sipe distributed copies of the Treasurer's Report. Discussion by the Board focused on the issue of an amount of funding that was added in each year by the auditors rendering it not available as cash. Chairman Sipe acknowledged $500.00 donated toward the Building Fund, by Secretary Paul Hamlin. Chairman Sipe said a card would be available for members to sign in acknowledgement of the donation. Kevin encouraged members to be mindful of promotion and acknowledgement of donations.

Librarian Sonja Plummer Morgan will be writing the In the City Column for the Star Herald and will acknowledge Secretary Paul Hamlin's donation as the first to come in toward the Building Fund. Member Deborah Dunn suggested changing the name from Building Fund to Library Expansion Fund. Chairman Sipe asked Treasurer Sipe to change the name of the account from Building Fund to Library Expansion Fund.

MOTION:
Chairman Sipe requested a motion to accept the Treasurer's report as presented and written. The motion by Deborah Dunn and seconded by Gregg Curtis was unanimously approved.

Chairman Kevin Sipe informed the Board of recognition given to Librarian Sonja Plummer Morgan for efforts at innovation and exceptional job performance by the City Council. A plaque was presented as well as a letter of recognition signed by the members of City Council.

Chairman Sipe then asked for the Librarian's Report. Librarian Sonja Plummer Morgan presented the Librarian's Report.

MOTION:
Chairman Sipe asked for motion to accept Librarian's Report as presented and written. Motion made by Treasurer Elaine Sipe, seconded by Deborah Dunn and unanimously approved without discussion.

Old Business:

Members discussed Centennial Celebration Plans. Chairman Kevin Sipe suggested a calendar of events be published. Greg Curtis agreed to initiate the help of a University student to work on logo project.

It was suggested that an Open House be held after the Memorial Day Parade in May. Debbie Dunn suggested generating a list of dignitaries to invite to the activities. Member Dunn further suggested author visits. Librarian Sonja Plummer Morgan mentioned author Tess Gerritsen. Debbie Dunn suggested author signing of Maine authors. Member Dunn agreed to co-ordinate with Librarian Plummer Morgan after she had contact with available romance authors. Mrs. Bonnie Smith has volunteered to do a cake replicating the shape of the Library for the Open House.

Chairman Kevin Sipe agreed to talk with Richard Graves about a photo exhibit. Librarian Sonja Plummer Morgan agreed to contact Richard Graves about exhibits during month of May. It was reported that Paul Hamlin and Voscar would be collaborating on a photo exhibit and reception in the Multi-Purpose Room/ Gallery the month of April.

It was suggested $700.00 would be needed as an initial investment for promotion, the book bags, and the Open House. Other anticipated costs include printing note cards and/or post cards and other miscellaneous expenses.

Discussion then turned to promotion of activities and Chairman Kevin Sipe reiterated using In the City articles as promotion of activities. He suggested a Board member take charge of that in early May.

Chairman Sipe suggested forming an invitation committee. Member Elaine Sipe and Librarian Sonja Morgan agreed to be in charge of the invitations. It was decided to do invitations the size of a postcard. It was agreed to work on an invitation list at the next board meeting.

The group photo was tabled due to absence of member Paul Hamlin.

NEW BUSINESS:

Chairman Kevin Sipe expressed the need to understand fully what portion of the Charitable Trust may be spent on an expansion of the library. He feels the board should seek legal advice on this matter and the history of existing endowments. Chairman Kevin Sipe agreed to contact City Solicitor Hugo Olore.

MOTION:
Chairman Kevin Sipe presented a motion to the Board to hire Hugh Olore to write a legal opinion for what portion, if any, of the Charitable Trust may be spent on an expansion. Motion seconded by Elaine Sipe and passed unanimously without discussion.

Trustee vacancy topic was discussed. It was noted that 2 were interested and 1 backed out due to conflicts or dates. Chairman Kevin Sipe suggested inviting a high school student nominated by High School Librarian and Instructors at Presque Isle High School. Librarian Sonja Morgan suggested seeking a student candidate from the University of Maine. A student who was enrolled in Political Science study and contact could be made through Professor Bill Davidshofer. Librarian Sonja Morgan also suggested a representative from the Teen Advisory Board and would consult with Teen Advisor, Lisa Shaw. Librarian Sonja Morgan further requested that a Trustee Board Member serve as a mentor to the teen Board member to provide a high degree of support for the candidate. Librarian Sonja Morgan said an advertisement could be published in the Star Herald.

Meeting date for the next Board of Trustees meeting was discussed and determined to be Tuesday, March 25th.

BOOK TALK

Chairman Kevin Sipe asked whether inclusion of Book Talk on each Agenda was still desired by the Board. All members agreed that Book Talk did not need to appear on each Agenda.

MOTION:

Motion made by Greg Curtis and seconded by Treasurer Elaine Sipe passed unanimously.

Attest: Secretary Paul Hamlin