

MARK & EMILY TURNER MEMORIAL LIBRARY
BOARD OF TRUSTEES MINUTES
HELD IN THE LIBRARY MULTI-PURPOSE ROOM
THURSDAY, MARCH 19, 2009

Present: Chairman Kevin Sipe, Treasurer Elaine Sipe, Secretary Dr. Paul Hamlin, Gail Roy, Greg Curtis, Deborah Dunn, Assistant Library Director Susan McPherson, Library Director Sonja Plummer-Morgan, Pat Webb, City Manager Tom Stevens, Reference Librarian Lisa Shaw

Chairman Kevin Sipe called the meeting to order at 3:30 pm.

Treasurer's Report

MOTION: Dr. Paul Hamlin made a motion to accept the Treasurer's Report. Greg Curtis seconded. Motion passes unanimously.

March 11 Minutes

Minutes for the March 11, 2009, meeting were reviewed for consideration.

MOTION: Elaine Sipe made a motion to accept the March 11, 2009, minutes. Deborah Dunn seconded. Motion passed unanimously.

Old Business

Kevin Sipe presented a draft of a rationale he had written for the Presque Isle City Council for the library expansion project.

Review of Project Status

Cost

Total cost estimate for the *expansion project* is \$1,283,000.00.

Sonja Plummer-Morgan estimated the *operating costs* to be \$33,100 in total. Housekeeping costs were not included but were estimated to be about half again as much as they are now.

City Manager Tom Stevens estimated any increase insurance costs to be negligible.

Maintenance and license inspection fees were estimated to be approximately \$2330.00 per year.

Tom Stevens outlined several possible referendum considerations that might affect the City's future income and funding abilities.

Time Schedule

Chair Kevin Sipe proposed that the boards of the Library and the Recreation Department set up a date and time to meet and discuss their respective goals. The trustees discussed this option and agreed to pursue a possible coalition with the Recreation Department.

Action Taken: Sonja Plummer-Morgan will work with Chris Beaulieu to arrange a date and time for a coalition meeting between the Library board and the Recreation Department board.

The Library trustees formed a consensus to stand by the project time line agreed upon for the expansion project on March 11, 2009.

MOTION: Dr. Paul Hamlin made a motion to proceed to pay for architectural designs up to \$95,000 of unrestricted funds from the trust for expansion. Greg Curtis seconded the motion. Motion passed unanimously.

Fund Raising

Board of Trustees plans to contribute \$95,000 for architectural fees. A dollar amount of \$1.1 million was offered to Pat Webb for amortization. The loan figures were estimated at \$80,000 for 15 years, then suggested to lock in at \$85,000 for 10 years.

Tom Stevens suggested a capital campaign for \$250,000. The board agreed.

Next Steps

- Kevin Sipe will retype his rationale report to the City Council, emphasizing what the Board of Trustees has already contributed.
- North Peak Architect Mark Carter will be invited to the Monday, April 2, 2009, City Council meeting scheduled for 6:00 pm in Council Chambers.
- Sonja Plummer-Morgan, Tom Stevens and Chris Beaulieu will poll Recreation Department board members to establish an amenable date and time for a coalition meeting with the Library board.
- Library Board of Trustees will wait until May 2009 to meet with the City Council in order to allow time for the Library and Recreation Departments' boards to meet first.

Other Business

- Sonja Plummer-Morgan will be away on library business March 29-April 3, 2009.
- The vacant trustee position has been posted with Nancy Nichols.

Adjournment

MOTION: Deborah Dunn made a motion to adjourn the meeting. Elaine Sipe seconded. Motion passed unanimously.

Meeting adjourned at 5:20 pm.

Next Meeting

No date nor time was set for the next Board of Trustee meeting.

Attest: Paul Hamlin, Secretary