

Mark & Emily Turner Memorial Library
Board of Trustees Regular Meeting Minutes
Wednesday, May 24, 2006
3:30 p.m. in the Library Multipurpose Room

Trustees in attendance: Chairman Kevin Sipe, Treasurer Elaine Sipe, Secretary Nancy Roe, Paul Hamlin, Joseph Zubrick, Ex-officio members Spike Savage, and Librarian Sonja Plummer Morgan, also, Assistant Librarian Susan McPherson

Trustees not in attendance: Judith Burleigh and Earl Roy

Kevin called the meeting to order at 3:30 p.m.

No members of the public offered comment.

Secretary's Report: It was moved and unanimously approved to accept the Minutes from the April 27th Regular Meeting.

Treasurer's Report: Discussion about R.H. Smith auditors and when the records they have will be returned. Kevin reported that the Charitable Trust account information at the bank also returns information about the City of Presque Isle accounts. This is supposed to be separate. Kevin will check the tax id number for the Charitable Trust against the Library's tax id number to make certain that the accounts are separate.

It was also discussed that keeping a file cabinet at the library with Trustee records may help streamline auditing process. It was moved and approved to purchase a file cabinet with the intent of keeping records at the library. Kevin and Elaine will take responsibility for purchasing the cabinet.

Librarian's Report (see attached): Questions posited by Trustees included information about the proposed lighting project; cost, appearance once installed and projected savings. She reported that the Stephen and Tabitha King Foundation sent a check to the library for \$25,000, funding the Project and that Efficiency Maine has granted the project \$3,600 as well. It was moved and unanimously approved to accept the Librarian's Report as presented.

Under Old Business and the Building Committee Report (Paul, Kevin, Elaine, Joe and Sonja) it was moved and unanimously approved to enter into a fee-based agreement with architect Mark Carter for advisement and to develop a plan for a future expansion to the library building. Discussion followed and Motion was an amendment that sets a monetary limit of \$1,500 to come out of the Real Estate Account for services rendered by Mark Carter in the initial phase of planning. Motion passed unanimously and with the amendment.