

Mark & Emily Turner Memorial Library
Board of Trustees Regular Meeting Minutes
June 21, 2007

Respectfully submitted by: Sonja Plummer-Morgan, Librarian

Present: Chair Kevin Sipe, Treasurer Elaine Sipe, Secretary Nancy Roe, Judith Burleigh, Greg Curtis, Paul Hamlin, Joseph Zubrick, Ex-Officio, Librarian Sonja Plummer-Morgan and Assistant Librarian Susan McPherson. Not present: Ex-Officio Donald (Spike) Savage.

Kevin called the meeting to order at 3:30 p.m.

It was moved and unanimously approved to accept the Secretary's Report (Minutes from the May 2007 meeting) as written and presented.

Treasurer Elaine Sipe distributed copies of the spreadsheet detailing financial activity for the month. Elaine reported that investments yielded \$19,300 over the last month and that the New Building Fund account was established. Nancy Roe is the authorized person to write checks in Elaine's absence.

It was moved and unanimously approved to accept the Treasurer's Report as created and presented.

Sonja distributed copies of Librarian's Report (see attached). The following items were reported: New Teen Advisory Group (TAG) has six members, Kate Asam, Anne Elish, Paul Elish, Daniel Sipe, and Marina Shaw. TAG will advise on new collection titles for the teen section and a potential new space for teens. Part of the goal is to improve the Young Adult Section with titles that are appealing to teens by involving teens in the selection process and allowing teens to gain some ownership over their library. The first meeting is July 27, 2007 at 2:00 p.m.

Sonja reported that she joined membership to the Friends of Maine Libraries, for the New England Library Association (NELA) and the Maine Library Association. Sonja will be attending the NELA conference in October. Sonja also reported on upcoming programs and the dates that they will be held. Discussion followed that included the Librarian's possible appointment to the Maine Library Commission by Governor Baldacci.

Activities taking place at the library include a weekly knitting group, a Library Writer's Group (weekly), the monthly book club, the Summer Reading Program, a parade float at the Potato Blossom Parade, the Library Book and Bake Sale, and other programs. For a full listing, see our Website.

It was moved and unanimously approved to accept the Librarian's Report as written and presented.

As a follow up to Old Business, it was decided that a presentation to the Council during the summer months may not be wise since the Agendas are so full. Kevin also suggested that with all the building projects happening at the moment, it might be wiser to wait until fall. Discussion followed and the consensus was to put energy into forming a Friends Group, raise some funds, and then report to the Council. The Trustees would like to have an open, informational meeting held for the public with a representative from the Friends of Maine Libraries. They also requested that the "In the City" article for June be on the topic of Friends. Paul Hamlin would like a poster for the library to encourage membership and, for the Book and Bake Sale, have a sign up sheet for the Friends group. Kevin requested more information on Friend's groups – both how to form one and their activities once established. Discussion followed. Paul will create a poster and a flyer, Sonja will contact the Friends of Maine Libraries and attempt to schedule a speaker.

Discussion followed about the proposed paving project that Gerry James from Public Works offered to do. Because of the elevation of the 45 Second Street lot, it may not match the elevation of the new addition planned. Because of this, probability is high that any paving may need to be taken up, wasting time and funding. Discussion followed. It was the consensus of the Trustees that no paving should take place at this time. The Trustees did wish for the old play equipment to be removed from the property. The Trustees asked if Gerry James from Public Works would remove it? If not, Paul and Greg thought that they might be able to do it. The following motion was made:

It was moved and unanimously approved to authorize the Librarian to spend up to \$200.00 for its removal.

It was understood that the librarian will attempt to have the playground removed without removal or disposal costs, but that the funds authorized above are in place if she is unable to do so.

The Trustees discussed plans for a Centennial Celebration for the library's 100th anniversary on March 18th, 2007. Decided upon was a week long celebration (or longer, depending on how plans evolve) during the week of May 26th-30th. Discussion followed with plans for a float in the Memorial Day Parade (with a notable person on float), book bags to sell, a painting created by Lisa Holub, and/or panels to display historical events at the library. Sonja will request that Governor Baldacci attend. A meeting will be set to discuss these and other ideas in the near future.

Kevin shared a letter of response from Seacoast Security to the Trustees explaining why there was a delay in the installation of the wireless duress buttons and an apology. Kevin read the letter aloud to the Trustees.

In other business, Paul Hamlin reported that he visited the Allagash Library.

Sonja updated the Trustees on the recent non-resident fee discussion.

Some discussion followed regarding a concept letter that will be written to City Manager Tom Stevens regarding the feasibility of a branch library. Once written, Sonja will forward it to the Trustees. Discussion followed about regionalization, the affect of a branch on current services, benefits to area communities, and the possible placement of a branch in Mapleton.

Nancy Roe reported having trouble with the new fundraising tool, iGive where some of her purchases were not credited.

Joseph Zubrick mentioned that local author John Corrigan and family were moving and, while it is late, whether the Trustees should recognize this fact in some way. Joe will draft a letter from the Trustees thanking him for his appearances in and patronage of our library and to wish him well.

Greg mentioned how many retirements are happening throughout the State (and at the Maine State Library in particular) right now and its possible impact on community libraries. Sonja reported that Barbara McDade, Library Director for the Bangor Public Library is taking a sabbatical to work with Maine State Library staff to carry on the work of Karl Beiser.

For next month's meeting on Thursday, July 26, the following Agenda items will appear: Friends Group, Centennial plans, Teen Advisory Group, and other items.

For the Book Talk, Paul Hamlin reported an excellent publication on *Photoshop CS3*, Elaine mentioned the *Friday Night Knitting Group*, and Kevin Sipe mentioned the book, *Mayflower* and a book on Benedict Arnold.

Discussion followed about Minutes that now appear on our Website and whether the Minutes should be approved by the Trustees before appearing on the Site.

It was moved and approved by majority to place Minutes on Website after they have been approved by the Trustees. 6 in favor, 1 opposed (Paul Hamlin).

It was moved and unanimously approved to adjourn at 4:40 p.m.

Attest: Nancy Roe, Secretary

