

MARK & EMILY TURNER MEMORIAL LIBRARY
BOARD OF TRUSTEES MINUTES
HELD IN THE LIBRARY MULTI-PURPOSE ROOM
THURSDAY, OCTOBER 15, 2009

Present: Chairman Kevin Sipe, Treasurer Elaine Sipe, Secretary Dr. Paul Hamlin, Gail Roy, Greg Curtis, Haley Johnston, Library Director Sonja Plummer-Morgan, Reference Librarian Lisa Neal Shaw (Transcriber)

Absent: Deborah Dunn, Finance Director Pat Webb

Call to Order

Chairman Kevin Sipe called the meeting to order at 3:31 pm.

Consideration of the Agenda

No changes to the agenda as presented were made.

Citizen Comments

No citizens at large were present.

Approval of the September 2009 Minutes

MOTION: Elaine Sipe made a motion to accept the August 2009 minutes. Paul Hamlin seconded the motion. Motion passed unanimously.

Treasurer's Report

Treasurer Elaine Sipe reported that the trust was up about \$21,000 on stocks. There has been no response yet to the letter the treasurer sent requesting a fee waiver for the taxes that were sent in late.

MOTION: Paul Hamlin made a motion to accept the Treasurer's Report. Gail Roy seconded. Motion passed unanimously.

Librarian's Report

Library Director Sonja Plummer-Morgan presented the following updates:

Library Services Used in September

- 4703 people walked into the library
- 11,337 for total monthly service count
- 3590 computer users
- 5169 items were circulated
- 1751 Reference questions were asked
- 319 people used the gallery/MPR
- Passport Services continue to be strong

Building/Grounds

- New paint throughout the library, general maintenance and fixed items by new custodian
- Underwoods Electric corrected electrical safety issues in Children's
- Fall clean up of grounds started
- Window damaged by car accident has bent frame and is secure at this point with no structural damage; Portland Glass will fix frame soon

Programs and Events

- The Big Read (hosted by the PI Reading Club) and a national program were successful
- Jeffery St. Peter Opening Art Reception had 75 attendees
- October 15th Presque Isle Book Club is discussing Bill Bryson's *Walk in the Woods*

Grants/Memorials

- Gates Foundation awarded \$1095 for new public access computers
- Library Trustees awarded a \$5000 grant for a new website; this part of a larger project for updated library automation system (database for patrons and the collection)
- Barbara Bush Planning Grant to address types of literacy needs in our community continues to the logical progression of a larger grant proposal; the grant task force is comprised of CareerCenter, UMPI, Ecumenical, SAD 1, Native American and Latino representatives, and we anticipate submitting a \$60,000 grant proposal

Upcoming Events

- Library Trustee Meeting for November is the 19th
- Frank Sullivan Art Reception and Opening November 7th at 3:00 pm
- October is National Cyber Security Awareness Month
- Book discussion with Jim Carter October 14th at 6:00 pm on *History of Presque Isle Wildcats*
- Librarian at Literacy Training in Bangor on October 23th and at Maine Library Association Conference with guest speaker Pat Wagner

- Librarian speaking at NESHRM Conference on October 14th
- Library will have a booth at the TAMC Health Fair again this year

Other

- Library has a new logo
- Rick Asam is out of surgery and home
- Sue McPherson has had one knee operated on
- Many state certifications must be renewed online; library seeing large uptick in this activity
- Library has used 200 hours of community service time
- Library uses 60 hours per week of work rehabilitation for senior citizens
- Library also receives staffing help from ASPIRE and the University of Maine at Presque Isle

MOTION: Elaine Sipe made a motion to accept the Librarian's Report. Haley Johnston seconded. Motion passed unanimously.

Committee Reports

1. Building Committee

Next meeting will be Monday, October 19th, at 7:00 pm in the Library's MPR; there is nothing new to report at this time

2. Membership Committee

Have learned that the Board may make recommendations to the City Council for new Trustees but the City Council still has final decision

Old Business

Logo and Website

The Library has a new logo, and the new website is currently out to bid.

Policy/Procedure Review

There were no policies or procedures reviewed this past month. The Librarian suggested reviewing the Art Policy for November.

New Business

City Council and Budget Items for 2010

The Library 2010 Budget has been accepted at this time.

Trustee Book Bag Program Review

A new logo means that the new book bags can be ordered. The Board suggested a slogan contest for the teens, and Cushman's can make a recommendation for the bag design.

Suggestions for Next Agenda

1. Elaine Sipe will bring a sample book bag to show the Board
2. Paul Hamlin will bring Duties and Responsibilities as suggested by the Membership Committee
3. The Building Committee will report
4. Art Policy will be reviewed
5. Officers for the Board (Chair, Treasurer, Secretary)
6. Review of November Referendum results
7. Update on City Manager contract

Book Talk

- Haley Johnston is currently reading *The Scarlett Letter* (Nathaniel Hawthorne).
- Kevin Sipe is currently reading *The Siege of Leningrad* (Harrison E. Salisbury) and *Me Talk Pretty One Day* (David Sedaris).
- Paul Hamlin is currently reading *Autobiography of Benjamin Franklin* and *Olive Kitteridge* (Elizabeth Strout).
- Sonja Plummer-Morgan is currently reading *The Forgotten Garden* (Kate Morton).

Adjournment

MOTION: Elaine Sipe made a motion to adjourn the meeting. Gail Roy seconded the motion. Motion passed unanimously.

The meeting adjourned at 4:02 pm.

Attest: Paul Hamlin, Secretary