

**Mark & Emily Turner Memorial Library
Board of Trustees Meeting
Library Multi-Purpose Room/Gallery
Minutes of November 8, 2007**

The meeting was called to order by Chairperson Kevin Sipe at 3:35.

Members present: Judith Burleigh, Gregg Curtis, Paul Hamlin, Nancy Roe, Elaine Sipe/Treasurer, Kevin Sipe/Chairperson.

Sonja Plummer-Morgan, Librarian/Ex-officio member,
Sue McPherson/Assistant Librarian

Unable to attend: Joseph Zubrick, and Pat Webb/Finance Director City of Presque Isle, Ex-officio member.

APPROVAL OF MINUTES OF PREVIOUS MEETING

It was moved by Elaine Sipe and seconded by Nancy Roe to accept THE MINUTES OF BOARD MEETING HELD SEPTEMBER 20, 2007 AS PRESENTED. THERE WAS NO MEETING HELD IN OCTOBER DUE TO LACK OF QUORUM

APPROVAL OF TREASURER'S REPORT

It was moved by Nancy Roe and seconded by Paul Hamlin TO APPROVE THE TREASURER'S REPORT AS WRITTEN AND PRESENTED.
Motion passed unanimously.

Chair Kevin Sipe presented discussion of a question from City Council concerning what role the Charitable Trust performs in supplementing the budget of the Library. Kevin encouraged members to come to Council when invited and put on agenda.

LIBRARIAN'S REPORT

Sonja petitioned the Board of Trustees to fund the Monica Grabin Concert to be held in the Multi-Purpose/Gallery, November 16, 2007.

It was moved FOR THE BOARD OF TRUSTEES TO FUND THE GRABIN CONCERT IN THE AMOUNT OF \$150.00. Seconded by Chair Kevin Sipe. Motion carried unanimously

Discussion of landscaping project and the need for Board of Trustees involvement concerning the changes happening..

Discussion of Polish books donated by Ann Hall.

MOVED AND SECONDED TO ACCEPT THE LIBRARIAN'S REPORT AS WRITTEN AND PRESENTED. Motion carried unanimously.

It was agreed to table election of officers until next scheduled meeting.

OLD BUSINESS

Centennial Plans

Trustees discussed collaborating with other activity coordinators and events celebrating anniversaries within the City. Discussed possible promotional materials such as bags, t-shirts etc. Ideas such as a Memorial Day Float, an historical display, and Kelly Cray's cross stitch pattern of the Library were discussed. Projected date for centennial is Memorial Weekend. Elaine Sipe agreed to work on a postcard and bag and asking for suggestions for logo. Sonja updated board on the logo software that is available.

Discussion then turned to what was done in the past. Elaine volunteered to research images. Paul will check with Dick Graves for pictures of Library, Librarians, and trustees. It was suggested to have coloring pictures for children.

Orientation of new trustees was discussed and the importance of having it in place for new board members.

Discussed centered around the Howard & Espa Michaud Fund and the best use of funds to benefit Library. Trustees inquired of the current needs for

the Library. Sonja asked if the Board could supplement the book fund to purchase high demand items. The board requested the donation be recognized. Sonja suggested a book plate in the books designating the origin of funding.

The Board of trustees approved the request from Howard Espa Fund and asked Sonja for purchase requests. She presented the purchase orders for new books.

It was moved by Kevin and seconded by Paul to USE FUNDS FROM THE HOWARD ESPA MICHAUD ACCOUNT IN THE AMOUNT OF \$628.90 TO PURCHASE BOOKS FOR THE READING ROOM.

Trustees discussed preservation projects and requested that the Librarian propose preservation projects.

Trustees discussed the 2008 Municipal Appropriation for the library and the status of the budget. Discussion followed with no action taken.

The next regularly scheduled Trustees' meeting will be held Thursday, December 20th at 3:30 p.m.

Next items for the Agenda will include: election of officers, preservation projects, progress on centennial plans, and a group photo of the Trustees.

For Book Talk, Kevin Sipe discussed the book, *Doctors from Hell* by Vivien Spitz.

Motion to adjourn at 4:40 p.m. passed unanimously.

Attest: Nancy Roe, Secretary