

Approved Board Minutes - Presque Isle Community Library - Board of Trustees

Meeting Category:	Regular Meeting
Date :	Tuesday April 10, 2018
Time :	4:00 pm
Location :	Library

- 1) Call to Order: Pam Whipple – 4:00 pm
- 2) Roll Call of Members / Introduction of Visitors
 - a) Board members present: Bob Berdan (RJB), Pam Whipple (PW), Cathy Weber (CLW), Mike Czarny (MC), Merry Beckel (MB), Krista Slemmons (KS), Library Director: Shelly Knaack (SK), Christine Wallace (CW)
 - b) Visitors: None
- 3) Agenda approval / modifications: No modifications, MC motion/MB 2nd/ Unanimous
- 4) Approval of Minutes (March 13, 2018): Approved - Motion / MC - 2nd RJB / Unanimous.
- 5) Treasurer's report :
 - a) Action on bills to be paid – March, Motion to approve \$4614 in April bills to be paid – Motion / MB, 2nd CLW.
- 6) Library Director's Report - ATTACHED
 - a) 2018 Northwoods Bookfest – meeting will likely be scheduled in April
 - b) Presque Isle Days
 - c) Technology
 - d) LD Office Hours: Tues, Thur ~9-2, Wed 9-6, Fri 9-3, Sat 9-12, Sun/evenings remote. Finalize Library Hours – Mon, Wed: 9-6, Tues, Thurs, Sat: 9-12, Fri: 9-3.
- 7) Committee Reports and FOL Update
 - a) FOL
No Friends meeting in April, meeting in May will focus on Presque Isle Days and Book Sale. PW will be working on the book sale planning. CLW has discussed that the price for the tables has been determined to be \$600. \$700 check from the Friends will be given to the Town Clerk and \$100 credit will be refunded back to us. CLW researched labels and would like to know what exactly should be written on the labels. PW suggested: "Donated by the Friends of the Library". PW will ask the Friend's President what should be on the label. Tables have arrived.
 - b) Recognition Event Planning
Event will be 5:30-7:00 pm. Event will take place in the lower level of the library. Dishes brought over from town hall. There will be gluten free and vegetarian options. Gift will be a reusable shopping bag. Invitations will go out 3 weeks ahead of time. Italian music needed. MC suggested that Amazon Prime has music. We can stream Italian music down there. CLW suggested that red checkered table cloths may be borrowed from the Lioness.
- 8) Old Business
 - a) Review/Approval of Trustee Bylaws
Section 3 Revisions.
RJB mentioned that suggestions made at the last meeting were good. PW discussed with Marshall and no other changes. Motion – MC, 2nd RBJ.
 - b) Long Range Planning
May: Long Range Planning meeting needs to be changed. CLW, MB and BB are on this committee. RBJ will make sure everyone is aware of the meeting. 4:00 on the 16th of May. RJB stated for the agenda: suggested

areas for change in the library along with new priorities, Long Range Maintenance needs and Long Range funds needed, along with what is happening with NWLS. We can bring it back to the board. We will post this meeting.

PW had Shelly email Jeff Burke about the PLSR and Jeff responded that Sherry will be doing a “cliff notes” version of where PLSR is. MC reported that the PLSR has not given us much info, he called up Madison and nothing is concrete yet. RJB suggested we keep our eyes on it in respect to the Long Range Planning Committee meeting.

Maintenance Update

CLW reported carpet was cleaned, grout was cleaned.

Window with seal broken will be fixed.

MC had suggested the best thing to do would be to silicone seal as preventative maintenance for the windows.

CLW checked about the warranty for the window and these are Heard windows-if the windows were made in 2007-2008, a goodwill gesture of giving us the glass would be made. Glass would be sent to the nearest dealer: Medford or Merrill.

Mice prevention discussed.

MC discussed the process of setting up a maintenance schedule with lighting.

2 cases of bulbs were ordered.

9) New business

- a) Meeting room policy – SK looking for input as to whether or not to charge Nicolet College. MC suggested looking into seeing if other libraries are charging for Nicolet Classes. RJB suggested that we are looking at getting people to come into the library, we should think about not charging. CLW looked for clarification on who pays the \$1 fee. PW commented that if we need to change, we should look at possibly changing the policy to include the “nonprofit” wording. MC pointed out that Nicolet College is considered “Governmental”. With that, Nicolet will not be charged.

10) Public comment - none

11) Adjournment: 5:38 pm. – Approved – Motion / MC – 2nd RJB/ Unanimous.

Next regular meeting date: May 8, 2018, 4:00 PM, Library

Library Director's Report April 2018

a. 2018 Northwoods Book Fest Update

Our headliner event this year will be Dave and Amy Freeman who embarked on a yearlong adventure in the Boundary Waters Canoe Area Wilderness in support of the efforts of The Campaign to Save the Boundary Waters' whose mission is to protect the Boundary Waters from proposed sulfide-ore copper mining on the Wilderness edges.

They wrote a book about their experience and the book is called: "A Year in the Wilderness: Bearing Witness in the Boundary Waters". This event will be July 24th.

Other authors tapped include: Patricia McConnell, former NPR host of "Calling All Pets", who will be in Mercer on July 10th, Alan Eskins, author of "The Life We Bury" will be at Manitowish Waters on June 21st.

In addition to Amy Reichert, we are getting Kathy Flanigan, author of "Beer Lovers Wisconsin", possibly on August 27th, with some beer to sample along with the book talk. I am also looking to host Erika Janik, writer and historian who has written many books, among them:

"Pistols and Petticoats: 175 Years of Lady Detectives in Fact and Fiction", "Odd Wisconsin" and "A Short History of Wisconsin".

b. Presque Isle Days

Presque Isle Days will be held in the back of the library building. We will have a booth, with games and prizes, with the games focusing on the lumberjack theme.

We will also have lumberjack photo op, a lumberjack with the face cut out.

Any volunteers who would like to help with this event would be appreciated; however, it is also during our annual book sale.

c. Technology

We do not need to buy computers this year.
For technology, I am looking at purchasing:

1. One or Two Go Pros for checkout
2. A privacy screen for the circulation desk computer
3. A shorter keyboard for the card catalog computer

d. LD Hours

Same as usual, please feel free to comment.

Copy of Original Agenda

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 - c) Maintenance Update
- 9) New Business
 - a) Meeting Room Policy - Nicolet College
- 10) Public comment
- 11) Adjournment

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