

**Presque Isle Community Library
Board of Trustees Minutes
May, 8 2012**

The meeting was called to order at 5:04 pm by President Jeff Burke. Members present were Chuck Hayes, Kay Lorbiecki, Lynn Vinall, Jackie Bassett, and Carol Stone. Pam Eschenbauch was also present. Robert Berdan was absent with pre-notification.

A motion was made by Carol Stone and seconded by Jeff Burke to accept the agenda as presented. The motion passed unanimously.

Minutes for the April meeting were unanimously approved upon the motion of Jeff Burke with a second by Carol Stone.

Treasurer's Report. Carol distributed the May 2012 Treasurer's Report. From now on, the report will show the amount expended from the Mead Witter Grant and for materials ordered against the Friends of the Library book donation. It was noted that the 2012 Vilas County library contribution of \$2800 was received. Encumbered and unencumbered library funds will be separated beginning with the June meeting report. Lynn made a motion for the May bills to be paid in the amount of \$7751. The motion was seconded by Chuck and carried unanimously.

Library Administrator's Report. The monthly circulation sheet was distributed and discussed. Pam shared that Jeff Burke has been named to serve as a Trustee for NWLS. She also distributed and the Board reviewed and discussed the Annual Public Library Report noting the value of the Town's total contribution to the Library, including utilities, building costs, and employee benefits (\$25,032) in addition to the \$43,000 cash contribution as noted in the budget. Combined, this makes the Town's total contribution \$68,022. Pam noted that two webinars are scheduled for NWLS long-range planning in addition to a June Lake Superior Conference.

OLD BUSINESS

- 1) Merlin/NWLS. The Library has received a hearing device called a loop from NWLS for use by patrons with hearing needs. Badgerlink will have ebooks available. The next Merlin meeting is scheduled for 5/24
- 2) Lower level development drawings. Jeff has heard from North Lakeland High School about our request for drawings. Help will not be available until the fall semester. The HS will be asking Charlie Sauter to assist with the project.
- 3) Patron email list development. Kay is developing a mailing list that will be used to send patrons a monthly calendar of upcoming library events.
- 4) Out of System use policy development. Before further discussion occurs on this issue, a check will be made to determine what other libraries do about charging for nonresident use.

NEW BUSINESS

- 1) Art Program Funding. Kay indicated there is no funding for any of the Libraries' various art programs. Board members agreed to give consideration to ideas for funding the programs.
- 2) Book Sale. The Community Center has been reserved for June 22, 23, and 24th. Advertising is being planned, and a volunteer list is being developed. One issue to be resolved is what to do with leftover books. The consensus was to avoid destroying them.

Public comment – None

Next meeting date – June 12, 2012 at 4 pm

Adjournment – Upon proper motion and second, the meeting was adjourned at 5:43 pm.