

**PRESQUE ISLE COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
OCTOBER 8, 2013**

Meeting convened at 4:03 p.m.

All present except Bob Berdan with excused absence.

Agenda approved after including an item for Art Donation information under Miscellaneous Board business.

Minute's approval: Motion to accept Sept 10 minutes was made by Carol, seconded by Brian. Motion carried.

Treasurer's report: Carol reported that book donations of \$500 had been received from Crab Lake Assn for children's books and \$3500 from the Friends of the Library. Funds also received from NWLS for \$1668 for their reimbursement of the collection development purchases in that amount. The ERate check in the amount of \$344.57 was received to apply toward telephone expenses. This check amount is funded by the St. of WI and is based on the number of students receiving hot lunch at reduced rates in our district. Motion was made by Brian, seconded by Kay to approve the October bills to be paid in the amount of \$3395.28; motion carried.

Library Administrator's Report: Pam introduced new children's books covering groups of animals purchased from the Crab Lake Assn donation. She indicated the membership agreement from NWLS would need to be approved at the November meeting as it is due on or before 12/15/13. Computer usage was way up in September on the circulation reports. There are currently 4 children attending story time each week. Jeff Richter, September exhibiting artist, donated 2 of his books to the library. Pam indicated our laptop needs to be replaced and will present information at the Nov meeting concerning a laptop versus a tablet or similar device. Jim Battin attended a meeting in Ashland on book repair & instruction on downloading of eBooks. He will also be doing cataloging work.

Old Business

- 1) Merlin/NWLS: Three library systems in our area will be working together to explore sharing opportunities in the near future; NWLS, Indianhead (Eau Claire) system, and WLS (Wausau area) system plan to collaborate. There will be a cost of \$30 to us for a new \$500 router being purchased by NWLS. NWLS and other systems will be reviewing delivery schedules to determine frequency; we now have 3 per week. Streams will now be available via a Blog on the NWLS site rather than being emailed.
- 2) Lower level: Jeff and Bill Newel to meet week of 10/14 to establish a schedule to proceed with the lower level work.
- 3) Out of system-----tabled
- 4) Policy review---tabled
- 5) Moved to closed session re Library Administrator's contract: reviewed Director's contract and approved several wording changes followed by a return to open session.

New Business

- 1) Board members' terms expirations – will be reviewed and addressed next meeting.
- 2) Appointment of interview committee ---tabled to next meeting.
- 3) FOL: next meeting Nov 5; will report next meeting.
- 4) Appt of Lib Adm performance review committee: will confirm next meeting.

Miscellaneous Board Business

- 1) Art donation info: An artist is donating approximately 200 paintings to the library. All monetary proceeds will go to the library. Need to determine format of sales. Another artist is donating limited edition art prints and asking \$5.00 per print with any additional funds to go to the library. Again, sale format to be determined. Will discuss at the next meeting.

Adjourn at 5:48 pm. Next meeting 11/12/13 at 4 pm