

**PRESQUE ISLE COMMUNITY LIBRARY
BOARD OF TRUSTEE MEETING MINUTES
February 11, 2014**

Roll Call of Members - The Board meeting was called to order by President Jeff Burke at 4:01 pm. Other members present included Kay Lorbiecki, Bob Berdan, Carol Stone, Jackie Bassett and Adam Johnson (4:30 arrival). Library Director Pam Eschenbauch was also present.

Agenda Approval – On the motion of Bob Berdan, with a second by Brian Derber, the meeting agenda was unanimously approved as drafted by Board President Jeff Burke.

Minute's Approval – With a name spelling error corrected, the minutes of the January meeting were unanimously approved, upon the motion of Bob Berdan with a second by Carol Stone.

Treasurer's Report –As part of her Treasurer's Report, Carol distributed her 2014 February Report for January Expenses and the February 2014 bills to be paid. Carol noted that the 2013 yearend report will be finalized once the volunteer recognition party expenses are settled using petty cash. Carol also indicated that the accounts which include employee benefits will be adjusted for the new salary amounts being paid in 2014. Not included in the January report is County revenue, but the check has been received. The Vilas County contribution amount is the same as in 2013. The motion was made by Jackie Bassett, with a second by Kay Lorbiecki, to approve expenditures in the amount of \$3543.07, and the motion passed unanimously.

Library Administrator's Report - Pam distributed and discussed the January circulation report, which continues to show strong year over year circulation increases. Pam introduced the Artist of the Month topic and Kay shared the brochure used to advertise the NLES artist's displays. Pam also distributed a DPI News Release indicating a tripling of the BadgerNet broadband speed for most libraries in the State, including the PICL, at no cost increase for the expanded service speed. Pam discussed the resumption of computer classes at the PICL. Aaron Schesch will present a multiple session class on Maintenance and Security for Macs. Discussion followed concerning admission charges, and the Board authorized Pam to proceed in her discussions with the instructor and with the advertisement of the class with the understanding that the Libraries Policy on Meeting Rooms /Areas Policy will need to be revisited to accommodate such programs. In that regard, Kay and Pam are to reexamine the current policy (approved in September 2013) to ensure it meets the needs of the Library in accommodating such classes and the various art Program offerings also sponsored by the Library. The policy will be discussed by the Board at its next meeting.

OLD BUSINESS

1. Merlin/NWLS reports. Pam has participated in two WIN meetings since the last Board meeting, and both Jeff and Pam have had or will have NWLS participatory webinars.
2. Lower level Project Status. Bill and Jeff have each spent two or more days on the project. The back wall bump-out has been redone, as per prior Board discussions.

NEW BUSINESS

1. Art Display Hardware. Additional display hardware has arrived. Jeff will install.
2. FOL. The FOL met today to train on the book assessment processes. Pam will secure a credit card in her name for shipping cost outlays to Amazon. FOL also had an organizational meeting today to plan for a 2014 Evening in the Stacks. Unlike the prior Evenings in the Stacks, their current plans call for a scaled back event, more in the nature of an ice cream social to be held on July 2d from 6-8 PM. Small raffles with a Kayak grand prize are contemplated. The FOL would like to have the Library Board partner with them in sponsoring the event, and would like the Library Board to identify a list of specific needs in the form of basement FF & E to present as an event purpose. The FOL encouraged the Board to share its lower Level plans, and project status update pictures, for use at the event. Discussion followed with the Board supportive of the FOL endeavor. This item will be further discussed at future meetings. The FOL next meets on February 24th.
3. Geek Out. As requested, Pam and Jim Battin explored the Geek Out program , but their conclusion is the program offers little reward, in exchange for lots of work for staff and volunteers, in a small Library that already has solid Town and community backing. Pam has requested a program packet which will be reviewed by both her and Jim to ascertain whether there are portions of the program that might be used in PI. Discussion followed and the idea of a Library booth on Main Street at the Country Fair was discussed as a means of issuing new patron cards and creating greater Library awareness. Future funding shortfalls, upon the anticipated 2015-16 exhaustion of the Library's cash surplus were briefly discussed. The consensus was that raising future needs, closer to the time of need, would be most prudent.

Miscellaneous Board Business – Bob discussed the additional policies from 2008 recently uncovered by Pam, and his suggestion to review several of them at each of the Board's upcoming meetings, commencing with the Meeting Rooms/Areas Policy in March. Jeff raised a question about how best to recognize Bill Newell's volunteer contribution to the Library in 2013 for purposes of Bill Newell's tax reporting. Discussion followed. Jeff will discuss same with Lorine.

Public comment – None

Next meeting date March 11, 2014, at 4 pm

Adjournment – Meeting adjourned at 5:33 pm.