

Approved Board Minutes - Presque Isle Community Library - Board of Trustees

Meeting Category:	Regular Meeting
Date :	Tuesday August 14, 2018
Time :	4:00 pm
Location :	Library

- 1) Call to Order: – 3:58 pm - PW

- 2) Roll Call of Members / Introduction of Visitors
Board members present: Pam Wipple (PW), Mike Czarny (MC), Merry Beckle (MB), Christine Wallace (CW), Shelly Knaak (SK), Krista Slemmons (KS; via phone), Robert Berdan (RB). Absent: Cathy Logan Weber (CLW)
 - a) Visitors: none

- 3) Agenda approval / modifications: PW outlines changes

- 4) Approval of Minutes (July 10, 2018): Approved - Motion / MC - 2nd RB / Unanimous

- 5) Treasurer’s report
 - a) **Action on Bills** to be Paid – Expenses: \$800 over predicted in July, including some August programming and SK upcoming certification class. On target for spending. Income: receive Collection Development Grant which will be deposited and goes directly to the town. \$5288 approved for August as presented – Motion/ MB - 2nd CW / Unanimous.

 - b) **2019 Budget Approval** – MC presented the budget. Approved – Motion/ RB - 2nd MB / Unanimous.
- 6) Library Director’s Report
See attached document for details
 - a) Northwoods Book Festival and Other Programming
 - b) Gale/Lynda Courses
 - c) Summary of Grant Results and Initiatives for the Upcoming Year
 - d) Library Organization
 - e) LD Office Hours

- 7) Committee Reports and FOL Update
 - a) FOL: PW presented the FOL report. The Friends need to allocate at the discretion of SK and the library Wishlist. They will plan on two allocations this year. Waiting to see the LRP needs.
 - b) Long Range Plan Discussion:
 - i) SK presented the LRP current goals
 - ii) *Signage -RB to follow up with the town to see what is happening with the signs
 - iii) The plan is to take existing sign in front of building and move it to the back and to order a new sign

- to hang in the front, consistent in design with the town sign
- iv) CW is working with Plunkett Pest Control and Max to deal with the pest problem in the whole town.
 - v) Discussion followed about the LRP of the children's area
 - vi) SK spoke about some concerns that have been raised to her about the children's area and wanted to open up the discussion to the trustees.
 - vii) Discussion followed about what could be done for the library, with regard for the whole population.
 - viii) Discussion included possibilities of surveying the population and other libraries that are similarly situated.
 - ix) MC will conduct such a survey after his vacation in September. SK will check into survey monkey

8) New Business

a) Internet Use and Equipment Policy Agreement Change/Approval

- i) Discussion about taking section d) out entirely. CW suggested: price of prints and copies are posted at the library, it can be at the librarian's discretion. This way, patrons know that there is a price for such items. RB suggested the following: Print and copy pricing is posted in the Library and is computed on a per page basis as established from time to time by the Library Director.

7) Public comment - none

8) Adjournment: 5:00 p.m. – Approved – Motion / MC – 2nd MB / Unanimous.

Next regular meeting date: September 11, 2018, 4:00 PM, Library

Library Director's Report August 2018

Northwoods Book Festival and Other Programming

Northwoods Book Festival has been great this year. Our headliners: Dave and Amy Freeman brought in over 100 patrons. Presque Isle hosted Amy Reichert with a "Taste of Milwaukee". It was very enjoyable, the author spoke about her writing process, about how she got published and about her books. She was funny and engaging and the audience loved her. The Friends were very supportive of this event, I could not have done it without them. We have our author, Kathy Flanigan "Beer Lover's Wisconsin" on September 21st at 5 PM. We will definitely be serving cheese curds, brat bites, root beer, crème soda and possibly beer samples.

August had been very busy! We have had great attendance at our kids' programs, with the Licia's Slithery Snakes being the most popular. She had her live educational corn snake, Maize here. Other programs we have coming up in August:

- Movie: "Isle of Dogs" on Wednesday, August 17th at 1 PM
- Colossal Fossil: last kids' program on Thursday, August 16th at 10 AM-Great for the whole family, you should all come to it!
- Geocaching with Bill Rutherford on Friday, August 17th at 11 Am
- Bob Berdan's Arm Chair Travel on Wednesday, August 29th at 6:30 PM
- Birch Lake Book Program & signing with Polly Sievert on August 31st at 11 Am

Gale/Lynda Courses

Our consortium has extra funding to use and has been able to purchase one year of Ancestry, Library edition. In addition, we will purchase either Gale or Lynda Courses. These courses would be accessed for free with a library card. The decision on which company will be made at an upcoming NWLS meeting so I thought I would let you all know what is coming up.

Here is a little description of each:

Gale Course Synopsis:

* Easy access to lifelong learning opportunities including professional development, technology and personal enrichment courses.

*Tied to the Bureau of Labor Statistics' fastest-growing occupations, *Gale Courses* covers a variety of career topics, positioning the library to drive local economic development and meet demand for the top workplace skills.

* *Gale Courses* provides more than 365, six-week long online programs taught by college instructors who are experts in their field.

Lynda Course Synopsis:

* Leading online learning platform that helps anyone learn business, software, technology and creative skills to achieve personal and professional goals.

*Through individual, corporate, academic and government subscriptions, members have access to the Lynda.com video library of engaging, top-quality courses taught by recognized industry experts.

Summary of Grant Results and Initiatives for the Upcoming Year

- We have just received our Collection Development Grant for 2018
- In 2019 we should be eligible for the Mead Witter Grant
- As in my performance review, it is a goal of mine to pursue grant opportunities for the Presque Isle Library. I will be able to spend time on this in the fall and winter.

Library Organization

We have begun the process of flipping the fiction and the nonfiction books. I decided to do it now in spite of August being super busy due to having extra volunteers at this time. The progress is admirable and I for one think it increases browsability of the library.

LD Office Hours

Unchanged.

Copy of Original Agenda

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 - f) FOL
 - g) Long Range Plan Discussion
- 8) New Business
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- 9) Public comment
- 10) Adjournment

Next regular meeting date: Sept. 11, 4:00 PM - Library

