

Presque Isle Community Library	
Title	Who May Use the Library Policy
Original Adoption Date:	August 09, 2016
Suggested Review Cycle:	5 years Revision Date(s): August 09, 2016
Revision Date(s)	October 09, 2018

- 1) **PURPOSE:** To define who may use the Presque Isle Community Library
- 2) **POLICY:** The library will serve the local community and the public library system area. The use of the library may be denied by the Library Director in his or her sole discretion for any perceived violation of the Patron Responsibilities and Conduct Policy.

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- 1) **PURPOSE:** To define responsibilities and proper behavior standards and guidelines for patrons of the Presque Isle Community Library. Staff and patrons are asked to be mindful of the effects of their behavior on others using the Library premises.
- 2) **POLICY:** The purpose of the library's Patron Responsibility and Conduct Policy is to protect the rights of individuals in the library to use materials or services, to assist staff members in conducting library business effectively, and to preserve library materials and facilities. It is a patron's responsibility to maintain necessary and proper behavior
- 3) **GUIDELINES:** The Library Director or LD designee, in his/her sole discretion, will use best judgment to maintain a peaceful atmosphere that promotes the use and enjoyment of library resources; protects the safety of the general public, staff and library property; and creates a welcoming and wholesome environment for all.
 - a) A list of examples of unacceptable behavior follows:

- * any illegal activity including stealing, damaging or altering any Library property, including computer s or software;
- * disorderly, drunken, dangerous, disruptive or threatening behavior endangering staff or patrons;
- * loitering
- * consumption of intoxicants, smoking on premises;
- * possession of a weapon;

- * stalking or similar conduct that alarms, annoys or harasses another patron or staff member;
- * indecent exposure or displaying pornography;
- * poor personal hygiene which offends or annoys other patrons or staff members;
- * excessive noise, including the use of cellular phones, pagers, or other electronic devices in a manner that disturbs others;
- * bringing in pets, other than trained and required service animals;
- * failing to exit the Library facility after being directed to do so.

This list is not meant to be all inclusive. Rather it is within the best discretion of The Library Director or LD designee, in his/her sole discretion, to identify and stop any unacceptable behavior.

b) If a patron engages in unacceptable behavior, that patron may be restricted from the Library and from the use of the library facilities. Those who are unwilling to leave or do not leave within a reasonable amount of time, after being instructed to do so by the Library Director or LD designee, shall be considered to be trespassing and subject to citation.

c) YOUNG CHILDREN: The Presque Isle Community Library encourages visits by young children. It is our desire to make this important visit both memorable and enjoyable for the child. Library staff are not expected to assume responsibility for the care of unsupervised children in the library. The library requires that all children under age six must be accompanied by a parent or designated responsible person while in the library. Also, if the young child is attending a library program, we require the parent/responsible person to remain in the library throughout the program.

d) DISRUPTIVE CHILDREN: Children of all ages are encouraged to use the library for homework, recreational reading, and program attendance. The library staff realizes that the library will be noisier at busy times and that children by nature can cause more commotion. However, children (whether with parents or not) who are being continually disruptive will be given a warning that he/she must settle down or will be asked to leave the library. If after a second warning the child continues to be disruptive, he/she may be asked to leave the library. If the child needs to contact a parent, they may do so and then wait with a staff person until the parent arrives.