

APPROVED Minutes - Presque Isle Community Library - Board of Trustees	
Meeting Category:	Regular Meeting
Date :	Tuesday July 12, 2016
Time :	4:00 pm
Location :	Lower Level Library Meeting Room
All Approved Board minutes will be posted on the Presque Isle Community Library website at : http://presqueisle.wislib.org/index.php/about-us/library-board-of-trustees/board-minutes	

- 1) Call to Order: Bob Berdan - 4:10 pm
- 2) Roll Call of Members / Introduction of Visitors
 - a) Board members present: Brenda Schuppe (BDS), Bob Berdan (RJB), Carol Stone (CS), Jackie Bassett (JB), Christine Wallace (CW), & Mike Czarny (MC). Also present, Library Director Pam Eschenbauch (PE). Absent : Adam Johnson
 - b) Visitors: None
- 3) Agenda approval/modification: RJB added Paid Volunteers to New Business. MC added, mid-meeting, Library Director's Rpt. Approved with changes: MC – motion/CS- 2nd. Unanimous vote.
- 4) Approval of Minutes - (June 14, 2016; June 21, 2016)
 - a) June 14, 2016 : No additional changes. Approved - BDS – motion /JB - 2nd. Unanimous vote.
 - b) June 21, 2016 : No additional changes. Approved - CS – motion /CW- 2nd. Unanimous vote.
- 5) Treasurer's report
 - a) Action on bills to be paid: Bills in the amount of \$3585.12 approved. BDS motion /JB - 2nd. Unanimous vote.
- 6) Library Director's Report / NWLS & Merlin Reports (added)
 - a) Circulation report from NWLS problematic, may need reissuing (PE).
 - b) Internet Filtering Meeting (Ashland) – Unable to attend due to storm related road closures. Waiting for updates in Aug (PE).
 - c) Water leak in basement, on Mon June 27, discussed.
- 7) Committee Reports & FOL Update
 - a) Policy Cmte: Progress handout (MC). Reaffirm request to close out pending policies by end July.
 - b) LRP/Strategy Cmte: No meetings held.(RJB)
 - c) FOL: (JB) \$5000 to augment books & material pending. Travelogue Brazil - 8/1. 2 pending fundraisers: Brats & Fine arts. Book sale tweaking for next year, in progress
 - d) Search Cmte: Progress handout (MC). All items on track.
- 8) OLD BUSINESS:
 - a) Lower Level Project Completion: Hall motion lights –DONE. Work on rheostat for pix lights-DONE(Semmerling). Badger Htg needed for information on vent issues for Max (next month).
 - b) Lower Level AV update: doc camera, laser pointer – PE signed and approved proposal. Follow-up needed.
 - c) LD Job Description: Approved as amended - CS – motion / JS- 2nd. Unanimous vote.
 - d) LD Job Application: Approved as is. CS – motion / JB- 2nd. Unanimous vote
 - e) Lib Dir Job Ad: Approved as amended. MC motion / JB- 2nd. Unanimous vote. Spending motion \$500 cap. CS- motion / JB - 2nd. Unanimous vote.
 - f) Personnel Policy: Approved as amended. BDS – motion / CW- 2nd. Unanimous vote
 - g) Mission Statement: Approved as amended. MC – motion / CS- 2nd. Unanimous vote
 - h) Hiring Timeline: BDS reviewed working internal document. Tweaks to be added / circulated (BDS)
- 9) NEW BUSINESS
 - a) Circulation Policy: Back to PE for revisions for Aug mtg.
 - b) Cooperation Policy: Board dropped policy. Issues covered in other documents.
 - c) Displays and Exhibits Policy: Approved as is. BDS motion /CS- 2nd. Unanimous vote
 - d) Equipment Budgeting Policy: Back to MC for revisions for Aug mtg.
 - e) FOL Policy: On hold pending review (RJB) of audit issues.
 - f) Reference Services Policy: Board dropped policy. No policy needed.
 - g) Review and Revisions Policy: Approved as is. CS motion /CW- 2nd. Unanimous vote
 - h) Paid Volunteers (added) –Discussion held, board determined potential for problematic precedent.

10) Public comment: None

11) Adjournment : 6:12 pm. MC– motion /BDS - 2nd. Unanimous vote.

Special Board Meeting for NWLS interview training August 4th Time 9:30

Next regular meeting date: August 9th, 4:00 PM Lower Level

This is an image of the original posted Agenda, for Archive Purposes

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 - a) Policy Cmte
 - b) LRP/Strategy Cmte
 - c) FOL
 - d) Search Cmte
- 7) OLDBUSINESS:
 - a) Lower level project completion (lighting)
 - b) Lower Level AV update: doc camera, laser pointer
 - c) LD Job Description
 - d) LD Job Application and Ad
 - e) Personnel Policy
 - f) Mission Statement
 - g) Hiring Timeline
- 8) NEWBUSINESS
 - a) Circulation Policy
 - b) Cooperation Policy
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- 9) Public comment
- 10) Adjournment
Next regular meeting date: August 9th, 4:00 PM Lower Level
Special Board Meeting for NWLS interview training August 4th Time TBD

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