

Presque Isle Community Library - Board of Trustees Unapproved Minutes	
Meeting Category:	Regular Meeting
Date :	March 9, 2021
Time :	4:00 pm
Location :	Library or Virtually: https://meet.google.com/due-cnue-eut

- 1) Call to Order: The meeting was opened by President Pam Whipple at 4:00pm.
- 2) Roll Call of Members/Introduction of Visitors: Present – Carl Wolter (CW), President Pam Whipple (PW), Library Director Shelly Knaack (SK), Merry Bickel (MB), Vicki Gillet (VG), Joan McDonald (JM), present virtually – Sarah Krembs (SK), Christine Wallace (CW), excused absence – Susan Casey (SC).
- 3) Agenda approval/modification: Motion to approve the agenda as presented made by VG, second by MB, motion passed unanimously.
- 4) Approval of Minutes (Feb.9, 2021): Motion to pass the Feb 9th, 2021 minutes as printed made by MB, second by VG, motion passed unanimously.
- 5) Treasurer's report
 - a) Action on Bills to be Paid – March: Discussion. Motion to pay bills in the amount of \$7803.36 made by JM, second by CW, motion passed unanimously.
- 6) Library Director's Report
 - a) Library News and Programs: NWLS has a new IT assistant Jeffery Hobbs. Our Merlin Card Catalog has a new name and new logo. Check out Merlin Catalog (nwls.lib.wi.us) There are now over 3,000 magazines for free access using Libby or Overdrive. March Culinary Curbside is Irish Soda bread. April is National Poetry month; a poet will display her work along with her daughter's artwork at PICL.
 - b) Opening the Library: Until the burden rate for Vilas County has dropped to under 100 Phase One will not be implemented. Hopefully Sarah and Shelly will both be vaccinated by that time. Shelly is hoping sometime in April she will start Phase One.
 - c) Onboarding Volunteers: As volunteers are becoming vaccinated, they are feeling they want to return to the library. Training sessions will be held to reacquaint the volunteers with the changes to the library.
 - d) Vacation Schedule: Shelly has no plans at this time.
 - e) LD Hours: same.
- 7) Committee Reports
 - a) Town of PI Liaison: Carl stated that the town annual meeting is coming up in April.
- 8) Old Business
 - a) Volunteer Recognition Party: Hopefully we will be able to hold the recognition party in Sept.
- 9) New Business
 - a) Talking Points for Town Meeting in April: Discussed points of interest for the town annual meeting – curbside, circulation, plans for reopening, work that has been done in the Library's Children's area while the Library has been closed, and summer children's programs.
- 10) Public comment- none
- 11) Adjournment: meeting was adjourned at 4:20 pm.

Next regular meeting date: April 13, 2021, 4:00 PM Library
Respectfully Submitted by Joan A McDonald, Secretary

Library Director's Report
March 2021
Library News and Programs

NWLS-we have a new IT assistant-Jeffery Hobbs. This is wonderful news as our IT guy is overworked. The assistant will be able to help with smaller things like computer orders and software questions. If he hasn't begun working yet, he will soon.

Merlin news: Our merlin card catalog has a whole new name and a whole new logo. The new name is: "Northern Waters Library Network" (This is not to be confused with our consortium hub-Northern Waters Library Service) and the logo can be seen on the website: [Merlin Catalog \(nwls.lib.wi.us\)](http://nwls.lib.wi.us) . In addition, we will have an enhanced version of the digital card catalog going live on April 20th. This enhanced version will work better with Sierra (our library software) and have more attributes such as read-a-likes. It is updated and will interface with our software more effectively.

Wisconsin Public Library Collection (our collection of digital e-books and e-audio books) acquired RB Digital earlier this year and now is offering simultaneous use of 3,000 magazines access for \$75,000. For one year, our patrons will be able to check out these titles on Overdrive or Libby. It depends on cost as to whether or the magazine collection would continue being offered after that. A few libraries in another library system got together and purchased this collection of magazines and is allowing access to the whole state.

Library Programs: March Culinary Curbside: Irish Soda Bread. This starts tomorrow. The brown sugar cookies were a bit hit with 9 kits going out.

National Poetry Month: April is National Poetry month, and we have a poet that will display her work along with her daughter's artwork. We are also hoping to have a poetry reading which will be recorded and put on the website, and or Facebook.

Opening the Library

At this time the burden rate for Vilas County has dropped to 327.9 per 100,000 people. This number is down from in the 600's just a couple weeks ago. This is good news! I would like to see that number drop to under 100 in order to go to Phase One: limited hours open. Another factor is staff vaccinations. If we are nearing the 100 number and both Sarah and I are able to get vaccinated, I am thinking sometime in April for Phase 1 opening. I appreciate the support everyone on the library board has shown with this difficult decision.

Onboarding Volunteers

As volunteers are becoming vaccinated, they are feeling like they want to return to the library. There are some things that have changed in the past year. There will need to be training sessions to reacquaint the volunteers.

Vacation Schedule

At this time, I don't have vacation planned, although I may try to get in a couple of days the end of March. I have 4 weeks to use this year.

LD Hours

Same as Usual

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 - a) Library News and Programs
 - b) Opening the Library
 - c) Onboarding Volunteers
 - d) Vacation Schedule
 - e) LD Hours
- 16) Committee Reports
 - a) Town of PI Liaison
- 17) Old Business
 - b) Volunteer Recognition Party
- 18) New Business
 - b) Talking Points for Town Meeting in April
- 10) Public comment
- 11) Adjournment

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