

**Presque Isle Community Library
Board of Trustees
Regular Meeting Approved Minutes
April 13 2021 4 pm
Library or Virtually**

Call to order: by President Pam Whipple at 4:22pm due to computer problem.

Present – Pam Whipple (PW), Shelly Knaack (SK), Merry Beckel (MB), Joan McDonald (JM); virtually – Sarah Krembs (SK), Christine Wallace (CWA), Susan Casey (SC). Absent: Vickie Gillett (VG) and Carl Wolter (CW)

Agenda approval/modification: Motion to approve the agenda as printed by SC, second by MB, motion unanimously approved.

Approval of minutes: Motion to approve the minutes as printed by MB, second by SC, motion unanimously approved.

Treasurer's report: SK discussed the April income and expenses. Motion to pay bills in the amount of \$6533.24 by SC, second by PW, motion unanimously approved.

Library Director's Report: report attached.

- A) Hot spot – after discussion the board approved SK looking into the cost of the equipment and for the service. This will be on the next month agenda
- B) Library Opening – the opening has been very successful with 25 visitors the first day. The kid's room was a big hit. Overall patrons were following the pandemic recommendations.
- C) Programs and Library news – We are celebrating National Poetry month/art in the Library. Currently J.K Roche's poetry is on display along with her daughter, Nicole Keisler's mushroom photographs.
 - a. We now have 2 different categories on the website. A tab for Culinary Curbside and 1 for our featured artists
 - b. SK is working on a brochure for the Summer Children's Program. She currently has Licia Johnson from the Discovery Center doing 3 programs and Bart from Northwoods Wildlife doing 3 programs
- D) Onboarding Volunteers – This will be a graduated process. As more hours are added to our open time and volunteers are available and retrained.
- E) Hours: SK will continue to monitor the Vilas County Health Department website. Depending on which volunteers are will to come back will determine which hours to add.

Community Reports: none

Old Business: The Town Annual meeting has been moved to May 20.

New Business: LD Annual Review – PW and VG are starting the process. SK will complete her portion by the end of April and by the end of May PW and VG will go over the review with SK.

Public comment: none

Adjournment: PW adjourned the meeting at 5:02 pm.

Next regular meeting date: May 11, 2021, 4:00 pm at the Library.

Respectfully Submitted
Joan A McDonald, Secretary

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Regular Meeting
Date :	April 13, 2021
Time :	4:00 pm
Location :	Library or Virtually: https://meet.google.com/rkp-uiwp-ieq

- 1) Call to Order
- 2) Roll Call of Members/Introduction of Visitors
- 3) Agenda approval/modification
- 4) Approval of Minutes (March 9, 2021)
- 5) Treasurer's report
 - a) Action on Bills to be Paid - April
- 6) Library Director's Report
 - a) Library Opening
 - b) Programs and Library News
 - c) Onboarding Volunteers
 - d) LD Hours
- 7) Committee Reports
 - a) Town of PI Liaison
- 8) Old Business
 - a) Town of Presque Isle Annual Meeting
- 9) New Business
 - a) LD Annual Review
- 10) Public comment
- 11) Adjournment

Next regular meeting date: May 11, 2021, 4:00 PM Library

Library Director's Report Library Opening

As I am writing this, which is Monday the 12th, we have had three days open to the public. The first day- Tuesday - was quite busy since it was our first day open and the election was next door. We had many grateful patrons-very happy that the library is open and expressing their thanks to the library staff and library board. Sarah arrived at opening time and created a wonderful video about the library being open, which she posted on Facebook. We had 25 people the first day. Thursday we also had good numbers. On Saturday we had 33 people, including 9 kids! It was so wonderful to have kids in the library again.

Patrons are checking out materials, using computers, asking for computer and printing help, using their own, personal computers in general socializing with other patrons. On Saturday, we had kids playing in the children's area and older kids hanging out around the library reading.

Overall, patrons were wearing masks, socially distancing and behaving in a courteous manner. However, I had one whole family on Saturday that didn't wear masks and they stayed in the library a long time. I think this family is going to be in the library a lot and refuse to wear masks. I'm wondering if anyone has suggestions?

There are many questions from the patrons, the first one being: "When are you going to be fully open?" and the second one being: "Did you get your vaccine?" I think both questions are out of general curiosity.

Programs and Library News

For programming in the library, we have a celebration of National Poetry month/art in the library. We currently have J.K. Roche's poetry on display along with her daughter, Nicole Keisler's mushroom photographs. J.K did a poetry reading, which I videotaped, and Sarah has created one video and put it on Facebook. She is working on a couple more.

I worked with Scott on our website to put two different categories on the under the events section, where we will have our artists featured, with a gallery for their art. And there is a tab for Culinary Curbside which is archived as well. It has our current, April Culinary Curbside- Chocolate Walnut Manelbrot (biscotti) and then it lists all of the past ones there in an archive.

Summer Children's Programming- I am working on our brochure. Currently, I have Licia Johnson from Discovery Center doing 3 programs and Bart from Northwoods Wildlife hopefully doing 3 programs.

Onboarding Volunteers

This will be a graduated process. It will go hand in hand with adding more hours. I will be contacting all the volunteers individually to see when each is available to put on the schedule to begin volunteering. Then I will need to schedule a training time. All volunteers will need to be trained in order to move forward in this process.

As far as adding more hours, I will continue to monitor the Vilas County Health Department website. Depending on which volunteers are willing to come back will determine which hours to add.

LD Hours

Same as usual