

Presque Isle Community Library - Board of Trustees Approved Minutes	
Meeting Category:	Regular Meeting
Date :	May 11 2021
Time :	4:00 pm
Location :	Library-Lower Level or Virtually: https://meet.google.com/wfd-isry-rra

- 1) Call to Order: The meeting was called to order by President Pam Whipple (PW) at 4:00 pm.

- 2) Roll Call of Members/Introduction of Visitors: Merry Beckel (MB), Pam Whipple (PW), Carl Wolter (CW), Shelly Knaack (SK), Vickie Gillett (VG), Sarah Krembs (SK), Joan McDonald (JM), virtually Christine Wallace (CW), absent Susan Casey (SC).

- 3) Agenda approval/modification: Motion to approve the agenda as printed by MB, second by VG, motion passed unanimously.

- 4) Approval of Minutes (April 13, 2021): Motion to approve the minutes of April 13, 2021 as printed by MB, second by VG, motion passed unanimously.

- 5) Treasurer's report
 - a) Action on Bills to be Paid – May: Discussion of the May Income and Expenses. Motion to pay bills in the amount of \$6,665.24 by VG, second by PW, motion passed unanimously.

- 6) Library Director's Report – Report attached to these minutes.
 - a) Opening the Library & Onboarding Volunteers: the plan is to open on Mondays, Wednesdays, and Fridays on May 17th, fully opening on June 7th. There is currently a full schedule of volunteers. A refresher 'session' schedule is set to inform and train on the new things that have come up in the past year.
 - b) Summer Programming and Library News: 6 weeks of kids' programs are scheduled. Three are being done by Discover Center and 3 are being done by Bart from Northwoods Wildlife.
 - c) LD Vacation Schedule: no vacation plans at this time
 - d) LD Office Hours: same as usual

- 7) Committee Reports
 - a) Volunteer Recognition Party: plan on holding the Party in September. This item will be on the July agenda
 - b) Town of PI Liaison: Carl stated the Community room will be opening up with recommendations.

- 8) Old Business
 - a) LD Review: Shelly has completed her portion of the review. PW and VG will schedule a meeting with SK by the end of May.
 - b) Pandemic Policy: The policy changes were reviewed. Motion to accept the policy changes by VG, second by PW, motion passed unanimously.
 - c) Town Annual Meeting: SK read her report which will be given to Lorine for the PI Town Annual meeting. It is an excellent presentation.

9) New Business

a) None

10) Public comment: none

11) Adjournment at 4:37 pm

Next regular meeting date: June 8, 2021, 4:00 PM Library

Presque Isle Community Library – Board of Trustees

Regular Meeting

May 11.2021

4:00 pm

Library-Lower Level or virtually: <https://meet.google.com/wfd-isry-rra>

- 1) Call to Order :
 - 2) Roll Call of Members/Introduction of Visitors :
 - 3) Agenda approval/modification :
 - 4) Approval of Minutes (April13, 2021) :
 - 5) Treasurer's report
 - a) Action on Bills to be Paid – March :
 - 6) Library Director's Report
 - a) Opening the Library & Onboarding Volunteers:
 - b) Summer Programming and Library News:
 - c) LD Vacation Schedule:
 - d) LD Office Hours:
 - 7) Committee Reports
 - a) Volunteer Recognition Party:
 - b) Town of PI Liaison:
 - 8) Old Business
 - a) LD Review:
 - b) Pandemic Policy:
 - c) Town Annual Meeting:
 - 9) New Business
 - a)
 - 10) Public comment
 - 11) Adjournment
- Next regular meeting date: June 8, 2021, 4:00 PM Library

Library Director's Report

Opening the Library & Onboarding Volunteers

Opening the Library – The plan is to open on Mondays, Wednesdays, and Fridays on May 17th. Fully opening is planned for June 7th. By June 7th, we will be able to have groups in the library again. Mahjong, Material Girls, Book Clubs and Knitting Club have all been contacted with this date in mind.

Onboarding Volunteers - We currently have a full schedule of volunteers. I have refresher “sessions” scheduled to reorientate the volunteers and to inform and train on new things that have come up in the past year. I also used this opportunity to train on new things like creating a library card and a “troubleshooting” training. The idea is to be able to leave volunteers more on their own so Sarah and I can take a lunch break and/or get work done. Another reason is for Sarah and I to be able to take time off.

a. Summer Programming and Library News

Summer Programs: I have 6 weeks of kids' programs scheduled. Three are being done by Discover Center and 3 are being done by Northwoods Wildlife. I have a beginning date of July 8th. I started it later because at the time of scheduling, the pandemic was still very precarious. I'm hoping to bring back the reading program with the store for kids to shop. This will hopefully start earlier- maybe in June. If I'm able to get it ready in time, I will start it Memorial Day Weekend.

Beyond kids' programming, I am beginning to think about holding other programs in the library. I have been contacted by Bill Rutherford to hold a Geocaching program on June 25th. I told him we would be doing it on “first come first serve” basis as I feel like we need to limit our numbers of people attending programs- and having enough space in between each person.

Other programs for later in the summer: Identity Theft Protection, Book Talk with Bill Rutherford (I told him this may have to be in the community room), possible Friends of the Library Book Talk, Barn Quilt Painting.

Library News: Our new digital Library Card Catalog is up and running.

b. LD Vacation Schedule

I won't be taking vacation anytime soon. I will revisit this in August, it is on the list to check again then.

c. LD Office Hours

Same as usual. Feel free to call or stop in at any time!