

<b>Presque Isle Community Library - Board of Trustees</b>	
Meeting Category:	Regular Meeting Approved Minutes
Date:	July 13, 2021
Time:	4:00 pm
Location:	Library or virtual <a href="https://meet.google.com/yau-rcnx-gkf">https://meet.google.com/yau-rcnx-gkf</a>

- 1) Call to Order (PW) at 4:04pm.
- 2) Roll Call of Members/Introduction of Visitors: Present – Shelly Knaack (SK), Pam Whipple (PW), Merry Beckel (MB), Susan Casey (SC), Vicki Gillet (VG) and Joan McDonald (JMcD). Absent Carl Wolter (CW) and Christine Wallace (CW).
- 3) Agenda approval/modification: motion by VG to approve the agenda as presented, second by SC, motion passed unanimously.
- 4) Approval of Minutes (June 8, 2021): PW pointed 2 mistakes on the minutes (item 9 NATE and committed) Motion to approve corrected minutes made by MB, second by VG. Motion passed unanimously.
- 5) Treasurer’s report (MB): MB went over the entries in the expense and income reports.
  - a) Action on Bills to be Paid – Jul: Motion to pay bills in the amount of \$7080.24 by JMcD, second by VG. Motion passed unanimously.
- 6) Library Director’s Report (SK) (report attached to these minutes)
  - a) Kid’s Summer Programming/Other Programming: programs are being held at Pipke Park. Summer reading program is going wonderful, kids are buying from the store! Wednesday will be popcorn day; bags will be available for patrons.
  - b) Library Fully Open and Other Library Updates: The now fully open Library has great numbers. Both the tutor room and the downstairs are being used by patrons. There will be a change in the Northern Waters Library Service delivery service. There will be a new delivery model by 2024. New library cards will be available soon. Patrons may keep their old cards if they wish. Migration to our new server for our internet occurred this past month. That migration has caused the loss of the ability to wirelessly print. Tony is working on a solution.
  - c) Road Construction: The delivery driver missed the signs on Monday and ended up calling from Watersmeet. She then left the bins in Land O’Lakes and SK brought them back to PI.
  - d) LD Office Hours: no change
- 7) Committee Reports
  - a) Long Range Planning: The committee (SC, MB, CW) will be going over notes and will reconvene in August
  - b) Town of PI Liaison (CW): no report
- 8) Old Business
  - a)
- 9) New Business
  - a)
- 10) Public comment
- 11) Adjournment: the meeting was adjourned at 4:47 pm.  
Next regular meeting date: Aug. 10, 4:00 PM Library

Respectfully Submitted  
Joan A McDonald, Secretary

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  - a) Kid's Summer Programming/Other Programming
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  - c) Road Construction
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  - a) Long Range Planning
  - b) Town of PI Liaison (CW)
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**Library Director's Report**  
 July, 2021  
 Kids' Summer Programs/Other Programs

Kids' Programs are at Pipke Park this year. I decided to do this because at the time I did the brochure, there was not an exact time that the construction was going to be. So, I decided to have all of them at the park. So far, it has been a really great year. We had 6 kids and 2 adults for our first program - Fish of the Great Lakes with Anne from UW Wisconsin Water Library. She was fantastic! She is entirely free, but I plan on contributing to the program. The kids loved her. She read stories, told fish jokes, gave them fishing licenses, taught about all the different fish of the great lakes, and brought "Stella the Sturgeon", which was basically a preserved sturgeon in a jar. Then she led a craft with floppy fish that the kids painted and then pressed on rice paper. Last week we had Bart from Northwoods Wildlife with his program, "Birds of Prey". We ended up with 20 kids and 16 adults. People wandering around at the park stopped in to hear the program. Bart brought a red-tailed hawk: "Tommy Hawk"- she was found near Tomahawk. Usually, Bart brings more birds of prey. This time he only had one. This Thursday is Environmental Easel with Licia from Discovery Center.

Summer reading program is going wonderful, and kids are buying from the store! They are learning how to save, how to negotiate and how to count along with making decisions and of course doing some reading! I have been buying more items for the store. One of our volunteers, Sharon Hels, make a bookstore sign. Back in May when I was planning the summer, it was very hard to know what would happen-would kids even come in the library this summer? It's very nice to have kids in the library! As I stated in the financial report, I needed to buy more things for the store! We currently have 25 kids signed up for the reading program. I think this is amazing!

I have declared Wednesday Popcorn Day at the Library! Since we are not doing movies, we will pop popcorn on Wednesdays and put in bags for patrons to grab a bag. This way, we are using the popcorn popper and using up our popcorn.

### **Library Fully Open and other Library Updates**

We have been getting some great numbers in the library! Our Tutor room has been very popular and has been reserved for several days these past couple of weeks. We even had a guy recording a podcast in there one day. I have had one person booked in the lower level doing remote work. Material Girls are here every Monday doing their sewing projects and Knitting Club has been meeting every Wednesday afternoon. We have had a lot of positive comments about how the library looks and how happy people are to have the library open!

Northern Waters Library Service has received a lot of federal funding for library directors to go to conferences. Roughly \$16,000 is allotted to the system. So, there may be some conferences for Sarah and I in the future. Dollars are usually distributed in the form of a scholarship through NWLS.

PLSR-Public Library System Redesign update. First change will be in our delivery service. There will be a new delivery model by 2024.

Action Logistics is our current delivery company (for NWLS). One of the employees, Todd, bought out Action Logistics and there will be a contract for next year through his company, called Seaside Delivery. Todd is wonderful to work with and we look forward to working with him in the future.

We have a new brochure for the consortium, I will show it at the meeting.

We will be getting new library cards. I have ordered 1000 and will be splitting them with Manitowish Waters, since 1000 will last us forever! New cards were needed since we have a new name. I will let patrons keep their old cards. They can get a new one if they desire. Cost ended up being .10 apiece.

Migration to our new server for our internet occurred this past month. Once we migrated, we lost our ability to wirelessly print. Tony is working on solutions, but it all has to do with Malware and safety concerns.

Hotspot: I was hoping to use the Emergency Connectivity Grant, which was going to be \$400, for our hotspot. Tony has let us know it is a complicated grant and not recommending we go for it at this time. We would have to keep 10 years of records; among other hoops we will have to jump through for this \$400. He does not think it is worth it.

### **Road Construction**

This detour is supposed to be for one week, and then we should be able to drive through town. Our delivery driver missed the signs on Monday and ended up calling me saying she was in Watersmeet—and should she keep going? I offered for her to please leave my bins in Land O' Lakes. I ended up picking up the Land O' Lakes bins AND the Boulder Junction bins. I then delivered the Boulder Junction ones to that library today. Hopefully, the driver gets through on Wednesday. She was just following the signs! After Winchester, the sign told her to head up to HWY 2, so she did. I am hoping this is the worst of it!

LD HOURS

Same as usual