

Presque Isle Community Library - Board of Trustees Unapproved Minutes	
Meeting Category:	Regular Meeting
Date :	September 14, 2021
Time :	4:00 pm
Location :	Due to the Covid19 variants, we will be virtual for the foreseeable future. Join meeting via Zoom: https://us02web.zoom.us/j/85461040928?pwd=NTBDMnF5bmtzdXFwazBuMEJKZC9YQT09

- 1) Call to Order (PW): The meeting was called to order at 4:00pm.
- 2) Roll Call of Members/Introduction of Visitors (PW): Virtually attendance by : Pam Whipple(PW), Shelly Knaack(SK), Vickie Gillett(VG), Susan Casey(SC), Merry Beckel(MB), Joan McDonald(JM). Guests: Jorja Burke and Kathy Sprester Absent: zJohn MacLean and Christine Wallace
- 3) Agenda approval: Motion to approve the agenda as printed by VG, second by SC. Motion passed unanimously.
- 4) Approval of Minutes (Aug.10, 2021): Motion to approve the minutes as printed made by MB, second by SC. Motion passed unanimously.
- 5) Treasurer's report (MB)
- 6)
 - a) Action on Bills to be Paid – September: Motion to pay bills for September in the amount of \$7,554.07 made by SC, second by MB. Motion passed unanimously
 - b) Annual Budget: SK reviewed the budget and stated they will be asking the town for \$76821. This number may need to change if the Town makes a change to the amount. Motion to accept the budget made by JM, second by SC. Motion passed unanimously.
- 7) Library Director's Report (SK) (Handout is attached)
 - a) Library News
 - b) NWLS News
 - c) LD Office Hours
- 8) Committee Reports
 - a) Art Committee (SK): SK reported that committee chair Kathy Breitholtz is moving but has a full calendar set for the rest of 2021 and 1st half of 2022.
- 9) Old Business
 - a) Pandemic Policy (SK): after a review of the changes there was a motion by to approve as presented made by MB, second by SC. Motion passed unanimously.
- 10) New Business
 - a) Recordings of the Library Board of Trustee meetings will be posted on the website (PW)
- 10) Public comment: JB stated it was a great meeting and well presented.
- 11) Adjournment: Meeting was adjourned at 4:35 pm.

Next regular meeting date: October 2021 4:00 PM via Zoom

Respectfully Submitted
Joan McDonald, PICL Secretary

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 - b) Annual Budget
- 6) Library Director's Report (SK)
 - a) Library News
 - b) NWLS News
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- 7) Committee Reports
 - a) Art Committee (SK)
- 8) Old Business
 - a) Pandemic Policy (Member of Policy Committee)
- 9) New Business
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- 11) Adjournment

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**Library Director Report
September 2021**

a. Library News

Library Card Signup Month!

September is Library Card sign up month. We have various ways to win \$50 gift cards. Here are the ways:

- Scavenger Hunt (for our new card catalog)
- Get a new library card
- Refer someone to get a library card
- Staff drawing for referrals
- Share why you love your library

Our goal is 4 new library members. In September of 2020 we had 1 new card created.

Grantstation

We now have Grantstation on all of our patron computers. Members of the community will be able to go on Grantstation and look for possible grants. I will be working on promoting this.

Tech Days

For continuing education, I am signed up for tech days, a series of webinars including emerging trends.

b. NWLS News

NWLS News

Northern Waters Library Service recently conducted a digital services survey, which every library in the system was a part of. The result of the survey indicated that participants are most interested in:

1. Streaming Video Services
2. Always Available eBooks/audiobooks
3. Streaming Music Services
4. Digital Daily Newspaper
5. Foreign Language Instruction