

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Regular Meeting
Date :	Feb. 8, 2022
Time :	4:00 pm
Location :	Via Zoom: <a href="https://us02web.zoom.us/j/85219192914">https://us02web.zoom.us/j/85219192914</a>

- 1) **Call to Order:** (PW) The meeting was called to order at 4:06 pm.
- 2) **Roll Call of Members/Introduction of Visitors:** (PW) Present: Pam Whipple (PM), Shelly Knaack (SK1), Susan Casey (SC), Merry Beckel (MB), Sarah Krembs (SK2), Christine Wallace (CW), Keith Stanosz (KS), Vicki Gillett (VG). Absent: John MacLean (JM).
- 3) **Agenda approval/modification:** (PW) One correction to agenda: Action on Bills to be Paid should read "February." Motion to approve the agenda made by (PW), Second by (VG). Motion passed unanimously.
- 4) **Approval of Minutes:** (PW) Motion to approve the minutes with no corrections made by (VG), second by (KS). Motion passed unanimously.
- 5) **Treasurer's report:** (MB) One discrepancy was pointed out: The January Prediction for Feb 2022 (expenses) read \$4,564.44. But the amount should have been \$6,689.44. The correction was made as a line item. The January actual expenses were \$4,150.87.

The February Prediction (for expenses) is high – due to the annual payment to Merlin/NWLS. Action on bills to be paid: A motion to pay the February bills in the amount of \$13,955.78 was made by (KS) and seconded by (VG). Motion passed unanimously.

6) **Library Director's Report:** (SK1)

a) Annual Report 2021: Highlights: The Town of PI continues to be very generous with the library, and the library board is very grateful. Our circulation totals are all up significantly over last year. Plus, our website numbers are really high – a gain of 12,791 visits from 2020.

b) Library News & Programs: Northwoods Book Festival (a group of 7 area libraries including PICL) was awarded a grant of \$10,000 (from a highly competitive field). The theme is "Open Books, Open Minds" with an emphasis on local Multicultural authors.

c) A new group *American Mahjong* will begin meeting in the PICL on Fridays from 10:00 a.m. – 3:00 p.m. All are welcome.

d) For the month of February, there will be a new Youth Art Show on display.

e) Library Director's Office Hours are the same as usual.

7) **Committee Reports:** (KS) Policy Committee – Review and approval of policies:

1. Displays, Art and Exhibits: Change made re: whom may sell exhibited items.
2. Public Notice Bulletin Board: Change made in number of boards & display location.
3. Volunteer: Change made re: recruiting, organizing & recognition.
4. Recognition: Timeline change.
5. Review and Revisions: Updated revision date.
6. Patron Responsibility and Conduct: Updated revision date.
7. Who May Use Library: Updated revision date.

Motion to approve changes made by (MB), second by (KS). Motion passed unanimously.

8) **Old Business:** None

9) **New Business:** (PW) Volunteer Recognition Dinner was discussed. Due to COVID, no dinners have taken place for the past three years. Next proposed date(s) will be booked in advance with final decision TBD: Oct.5, 12, and 19 to be held at the PICC.

(SK1) Long Range Planning Committee will meet in June at the PICL in person if possible.

10) **Public comment:** (MB) Merry requested that the PICL Board start meeting again in person at the library. The next meeting (March 8) will be held in the library with a Zoom option available. Masks will be required for those attending in person.

11) **Adjournment:** (PW) at 5:00 pm

Next regular meeting date: March 8, 2022 at 4:00 pm, in person and via Zoom.

Respectfully Submitted,

Susan Casey, Secretary

<b>Presque Isle Community Library - Board of Trustees</b>	
Meeting Category:	Regular Meeting
Date:	Feb. 8, 2022
Time:	4:00 pm
Location:	Via Zoom: <a href="https://us02web.zoom.us/j/85219192914">https://us02web.zoom.us/j/85219192914</a>

- 1) Call to Order (PW)
- 2) Roll Call of Members/Introduction of Visitors (PW)
- 3) Agenda approval/modification
- 4) Approval of Minutes (Jan.11, 2021)
- 5) Treasurer's report (MB)
  - a) Action on Bills to be Paid - March
- 6) Library Director's Report (SK1)
  - a) Annual Report 2021- Presentation to the Board and Signature
  - b) Library News & Programs
  - c) LD Hours
- 7) Committee Reports and Town of PI Liaison
  - a) Policy Committee - Review and Approval of Policies (KS)
    1. Displays and Exhibits
    2. Patron Responsibility and Conduct
    3. Public Notice Bulletin Board
    4. Review and Revisions
    5. Volunteer
    6. Who May Use the Library
    7. Recognition
- 8) Old Business
  - a)
- 9) New Business
  - a) Volunteer/FOL - Recognition Event Plans (PW)
  - b) Long Range Planning (SK1)
- 10) Public comment
- 11) Adjournment

Next regular meeting date: March 8, 2022, 4:00 PM Via Zoom

**Library Director's Report**  
**Feb. 2022**  
**Annual Report Highlights 2021**

The town continues to be very generous to this library, which is reflected in the income section.

**Books in Print:** 13,896 861 more than 2020

**Audio Books:** 1171 40 more than 2020

**DVDs:** 4155 114 more than last year

Since our library building had been closed for ½, I think the circulation looks pretty good:

**Circulation:** 7702 Last Year: 5389 UP: 2313

**Children's Circulation:** 1211 Last Year: 503 UP: 708

Not included in Total Circulation: **Electronic Books:** 3101 Last Year: 2866 Up: 235

If we add in the Electronic Books, our total circulation is up 2548 over last yr.

**Items Loaned through ILL:** 3187 Last Year: 2986 Up 201

**Items Received through ILL:** 1380 Last Year: 1250 Down 130

Our **website** had 47,284 visits in 2021 34,493 visits for 2020

**Library News and Programs**

**Northwoods Book Festival** – our group of now 7 area libraries (Lac du Flambeau has been added) applied for and received a Humanities grant (which was very competitive) for **\$10,000**.

We will be having our first meeting this Friday.

Theme is "Open Books, Open Minds"

Emphasis is on Multicultural Authors who are local (Wisconsin or Upper Peninsula)

Each individual library will receive \$500. We are using \$5000 for a mutual headliner.

**Mahjongg group in the library:** We have a new group starting on Fridays. American Mahjongg from 10-3. Everyone will be welcome!

**Youth Art Show:** North Lakeland Elementary now has their art on display. The whole library has transformed! You have to stop in and check it out! This will be for the month of February.

**Library Director Office Hours**

Same as usual.