

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Approved Regular Meeting Minutes
Date :	May 10, 2022
Time :	4:00 pm
Location :	Via Zoom: <a href="https://us02web.zoom.us/j/86447382684">https://us02web.zoom.us/j/86447382684</a>

- 1) **Call to Order**, Pam Wipple (PW): The meeting was called to order at 4:00 pm.
  
- 2) **Roll Call of Members/Introduction of Visitors**, PW:  
*Present:* PW, Shelly Knaack (SK1), Susan Casey (SC), Christine Wallace (CW), Vicki Gillett (VG), Keith Stanosz (KS), and John MacLean (JM).  
*Visitors:* Ronnie Jacobsen, Mike Czarny, Sarah Krembs  
*Absent:* Merry Beckel (MB)
  
- 3) **Agenda approval/modification:** VG moved to approve the agenda as written and motion seconded by KS. Motion passed unanimously.
  
- 4) **Approval of Minutes:** SC moved to approve the April 12, 2022 minutes as written and motion seconded by VG. Motion passed unanimously.
  
- 5) **Treasurer's report:** SK1 reported that there was a small discrepancy regarding the LD salary listed, but that she was going to resolve that with Lorine. There were no unexpected expenses in the "April Actual" or "May Predicted" categories. There also has been no further update on the status of the Headwaters/Hiwatha bank merger. A motion to pay the May bills in the amount of \$6598.53 was made by KS and seconded by VG. Motion passed unanimously.
  
- 6) **Library Director's Report:** SK1 presented her exit plan update. She continues to prepare for her departure by completing tasks detailed in her Exit Plan. To date she has finished the Collection Development Grant, booked upcoming children's programs, booked & signed the agreement with the Northwoods Book Festival author, arranged monthly artists for May & June, and updated the Volunteer Manual.
  
- 7) **Committee Reports:** PW reported on the work of the Director Search Committee. The committee has received two new applications, and one looks most promising. A man with a MLS degree, great resume, lots of library experience, and good references has applied for our LD position. The committee is looking forward to interviewing him ASAP. Primarily they will be checking on his personality and people skills, as the "public face" of the PICL is so important to all of us.

Ronie Jacobsen also discussed the FOL upcoming concert plans with us. As a thank you to the community of Presque Isle & a tribute to Jackie Bassett, the Friends are staging a concert in the PICC on Wednesday June 15<sup>th</sup>. It is an indoor, limited seating, first-come event. Publicity will be

limited also due to indoor seating capacity. Water, wine & snacks will be available. Doors will open at 4:30 pm.

- 8) **Old Business:** Max Wallace and Cathy Weber are still working on the conversion plan to L.E.D lighting in the library building. But the faulty exit door that was discussed in our last meeting has been fixed!
- 9) **New Business:** None
- 10) **Public comment:** None
- 11) **Adjournment:** 4:42 pm

Next regular meeting date: June 14, 2022 at 4:00 pm, in person and via Zoom.

Respectfully Submitted,

Susan Casey, Secretary