

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Approved Regular Meeting Minutes
Date :	June 14, 2022
Time :	4:00 pm
Location :	Library

- 1) **Call to Order**, Pam Wipple (PW): The meeting was called to order at 4:05 pm.
  
- 2) **Roll Call of Members/Introduction of Visitors**, PW:  
*Present:* PW, Christal Schermeister (CS), Susan Casey (SC), Christine Wallace (CW), Vicki Gillett (VG), and Keith Stanosz (KS)  
*Visitors:* Shelly Knaack, (SK1), Sarah Krembs  
*Absent:* John MacLean (JM), Merry Beckel (MB)
  
- 3) **Agenda approval/modification**, PW: SC moved to approve the agenda as written and motion seconded by KS. Motion passed unanimously.
  
- 4) **Approval of Minutes**, PW: VG moved to approve the May 10, 2022 minutes as written and motion seconded by SC. Motion passed unanimously. VG moved to approve the May 24, 2022 Closed Session Meeting Minutes as written and motion seconded by CW. Motion passed unanimously.
  
- 5) **Treasurer's report**, CS (with SK1): CS Mentioned that she will need additional assistance with financials in the immediate future. The accounting function with monthly spreadsheets is currently complicated & she is especially concerned with July (as it is a busy month). Mike Czarny (who created the spreadsheets) has volunteered to assist, as well as KS. A motion to approve the June bills in the amount of \$8444.05 was made by CW and seconded by KS. Motion passed unanimously. Bank Signature Update: A motion to add CS as a bank signatory and remove SK1 was made by SC and seconded by VG. Motion passed unanimously.
  
- 6) **Library Director's Report**, CS reported that her Onboarding is going well. She plans to continue SK1's project of changing over barcodes to book fronts before the November inventory. CS is particularly interested in artists and art exhibits featured in our library. We discussed forming an art committee to assist CS in finding additional artists (in future), and perhaps FOL-sponsored receptions for those who might want them.

*Circulation and Patron:* After reduced numbers during the Covid epidemic, current circulation is quite strong (especially in the area of E books). The Long Range Planning Committee might want to look at ways to get more patrons in the library going forward.

*ECF Hotspots:* NWLS is offering us two hotspot devices that they would pay for. There was a discussion on how to manage this service. CS and the Policy Committee will write up a sample policy to discuss at the next board meeting.

*August PICL Board Meeting:* Since the Northwoods Book Festival is being held on our scheduled meeting date of Aug 9, PW suggested we meet on Aug 11 (time TBD) instead.

- 7) **Committee Reports,** PW: FOL concert plans were not discussed.
- 8) **Old Business:** None.
- 9) **New Business:** PW and CS will review and sign the NWLN Compliance. PW updated the PICL contact list and if no new corrections are made, SC will distribute said list. Amy Quan Barry, a creative writing instructor from UW Madison, is the Northwoods Book Festival author coming to the PICL on August 9<sup>th</sup>. SC highly recommends her book “We Ride Upon Sticks.”
- 10) **Public comment:** Sarah Krembs noted that SK1 had been a great asset to the PICL in her five years as LD and all concurred. Thanks Shelly!
- 11) **Adjournment:** 5:33 pm

Next regular meeting date: July 12, 2022 at 4:00 pm, in person and via Zoom.

Respectfully Submitted,

Susan Casey, Secretary