

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Approved Regular Meeting Minutes
Date :	September 13, 2022
Time :	4:00 pm
Location :	Via Zoom: https://us02web.zoom.us/j/86283259462

- 1) **Call to Order**, Pam Wipple (PW): The meeting was called to order at 4:05 pm.
- 2) **Roll Call of Members/Introduction of Visitors**, PW:
Present: PW, Christal Schermeister (CS), Susan Casey (SC), Vicki Gillett (VG), Keith Stanosz (KS), and Merry Beckel (MB).
Visitors: None
Absent: Christine Wallace (CW) and John MacLean (JM)
- 3) **Agenda approval/modification**, PW: MB moved to approve the agenda as written, and motion seconded by VG. Motion passed unanimously.
- 4) **Approval of minutes**, PW: VG moved to approve the August 11, 2022 minutes as written and motion seconded by MB. Motion passed unanimously.
- 5) **Treasurer's report**, CS: During the discussion on September expenses, CS pointed out that the Programs Budget looked high, but the library is expecting a grant reimbursement. A motion to approve September expenses of \$6085.08 was made by KS and seconded by MB. Motion passed unanimously.

Bank Signature Update: This item is now on the Town Board's agenda for the August 15th meeting.

- 6) **Library Director's Report**, CS:

Art in the Library : The Material Girl's exhibit was extremely well received. David Burnhill's photos are currently on display, along with watercolors by Janet Schermeister. A possible reception for David Burnhill is being considered by FOL in October.

Natioanl Library Card Signup Month : NWLS is doing a giveaway to encourage possible patrons to get library cards. There was also a discussion of self-registration for said cards.

Use of Donations : In the discussion of both the Crab Lake donation for children's books and the FOL donation for books and programming – PW pointed out that the money donated always rectfies at the end of year.

Author Request for Book Signing : After a lengthy discussion as to whether to consider a book signing and possible reception for self-published author Penny Perry, it was decided that the PICL would take a pass.

Ongoing Programs : Are back up and running.

Monthly Office Hours : CS is currently working 40 hours per week, both when the library is open and closed. She is available by phone or email to schedule meetings.

7) **Committee Reports, PW:**

Trustee Board Search: A notice has been placed in the Lakeland Times for two open positions for 2023. Applications forthcoming. The current board and Library Director will also solicit potential candidates for interest/availability.

8) **Old Business:**

Volunteer Recognition Dinner: Wednesday Oct. 5th at 5:30 pm. PW mentioned that we are currently expecting approximately 40 people to attend. Invitations are out and responses are expected soon. The library will close that day at 5:00 for the event.

Internet & Circulation Policies – ETF Hotspots: The Internet Use and Equipment Policy in the PICL Bylaws has now been edited. The library will advertise mobile hotspots for public use. All NWLS libraries must follow the same policy. A motion to approve Internet Use and Policy as well as the Circulation Policy as written was made by KS and seconded by VG. Motion passed unanimously.

Review of FOL Policy on Sales: The current policy is now finalized and appears on the PICL website. The revision date on this policy reflects today's date: September 13, 2022. A motion to confirm the FOL Policy on Sales as it stands was made by MB and seconded by KS. Motion passed unanimously.

9) **New Business:**

Bylaws Revision: Article 2 Section 3 of the PICL Board of Trustees Bylaws addresses the qualifications of potential non-resident members of the PICL Board of Trustees.

2023 Budget Development: Discussions will begin this fall in the Budget Committee – looking at month-to-month expenses and cost-of-living increases to see if we're on track for 2023.

Art Committee: FOL is willing to handle upcoming artist receptions in the library, but does not want to be involved in finding new artists. PW asked VG, SC and KS to offer suggestions for artists in Nov/Dec 2022 and 2023. She also offered the idea of a "Patron's Show" featuring local artists who could contribute several pieces without having to mount a large show of their own.

10) **Public comment:** None

11) **Adjournment:** 5:40 pm.

Next regular meeting date: October 11, 2022 at 4:00 pm, in person and via Zoom.

Respectfully Submitted,

Susan Casey, Secretary