

## **Presque Isle Community Library - Board of Trustees**

Meeting Category: Approved Meeting Minutes

Date: October 11, 2022

Time: 4:00 p.m.

Location: Library

1) **Call to Order:** Pam Whipple (PW) - The meeting was called to order at 4:01 p.m.

2) **Roll Call of Members/Introduction of Visitors:** PW

Present: PW, Christal Schermeister (CS), Keith Stanosz (KS), Vicki Gillett (VG), Merry Beckel (MB), John MacLean (JM)

Visitors: Sarah Krembs (SK)

Absent: Susan Casey (SC), Christine Wallace (CW)

3) **Agenda Approval/Modification:** (PW): MB moved to approve the agenda as written, motion seconded by KS. Motion passed unanimously.

4) **Approval of Minutes,** PW: One correction was noted: date of Town Meeting should be August 18 instead of August 15. KS moved to approve the September 13, 2022 minutes with the correction as noted, motion seconded by MB. Motion passed unanimously.

5) **Treasurer's Report:** CS reviewed income and expenses for September and discussed anticipated expenses for October. A motion to approve October expenses of \$5,358.13 was made by VG, seconded by KS. Motion passed unanimously. JM inquired about the alarm system payment, for which was paid in September, and asked whether Pat Eesely (P.I. Town Constable) could be added to the notification list for the alarm system and panic button. Since he is local, he may be able to respond more quickly than a county sheriff. PW to check with the alarm company to see if he can be added.

Regarding income, CS noted that the grant of \$929.98 from NWLN was received in September. Shelly Knaack previously had submitted orders for materials in anticipation of the grant. Other income mentioned was a specific donation by the Friends of the Library and a small anonymous private donation from an individual.

6) **Library Director's Report:** See attached copy of report for details

**Art in the Library:** Mary Koster expressed interest in working on the Art Committee, along with CS, VG, KS, and SC. CS would like to pursue having a "patron exhibit" in the library for November and December.

**Library Renovations and Other:** There was discussion about the need for and possibility of installing a new type of water fountain and mention of current water quality issues, both of which need more exploration as to cost and other options.

There was discussion about the ongoing problem of mice in the library as well as throughout the Community Center, and a problem with the door at the stairway leading to the lower level of the library, which may be contributing to mice getting in. JM said he would talk with Max (Wallace) about

the mouse problem and suggested that a new door be put in the Town budget. The concrete on the back walkway to the library also needs repair. He said the issues would be added to the next Town meeting agenda as the mouse problem has been ongoing.

CS brought up that there is excess shelving stored in the basement of the library that has been there for a long time and needs to be moved out. There was discussion of possible alternatives for the shelving.

CS reported on her progress toward her Certification Courses, on ongoing programs at the library, and her work hours.

7) **Committee Reports, PW:**

**Trustee Search.** A few candidates have sent letters of interest. Interviews will be scheduled.

8) **Old Business**

**Slate of Officers for 2023:** PW stated that KS has agreed to accept the position of board President; Vicki Gillett will accept the position of Secretary; Merry Beckel will continue as Treasurer. A motion was made by PW to accept the slate of officers, seconded by JM. Motion passed unanimously.

**2023 Budget Development:** Draft of preliminary budget was distributed by PW. More information to come from the Town as the budget process moves forward.

**Art Committee:** Discussed above under Library Director's Report. Proposed committee to meet on Thursday, October 13, to discuss a Patron Exhibit for the months of November and December.

9) **New Business:** None

10) **Public Comment:** None

11) **Adjournment,** PW: 5:25 p.m.

**Next regular meeting date: 11/08/2022, 4:00 p.m. at the library and via Zoom, as needed**