

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Approved Regular Meeting Minutes
Date :	March 14, 2023
Time :	4:00 pm
Location :	P.I. Library and Via Zoom: https://us02web.zoom.us/j/83723498067

- 1) **Call to Order:** Keith Stanosz (KS). The meeting was called to order at 4:04 pm.
- 2) **Roll Call of Members/Introduction of Visitors:** KS.
Present: KS, Christal Schermeister-Simons (CSS), Merry Beckel (MB), Mary Koster (MK), Joe Kemnitz (JK), Christine Wallace (CW), & Vicki Gillett (VG)
Visitors: Jorja Burke & Kip Decker
Absent: John MacLean
- 3) **Agenda approval/modification:** KS. CW noted that item #4 on the agenda, Approval of Minutes, should be corrected to read February 14, 2023 instead of 2022 and that the agenda should also include approval of minutes from the February 21, 2023 Special Meeting. MK moved to approve the agenda with the modifications noted by CW. Motion was seconded by MB. Motion passed unanimously.
- 4) **Approval of Minutes:** KS. KS called for a motion to approve the February 14, 2023, regular meeting minutes. MB moved to approve the minutes. Motion seconded by MK. Motion passed unanimously.
KS then called for a motion to approve the minutes of the February 21, 2023, meeting, the purpose of which was to approve the Northern Waters Annual Report for submission to the Department of Instruction. MB moved to approve the minutes. Motion seconded by MK. Motion passed unanimously.
- 5) **Treasurer's report.** MB & CSS: CSS presented the February income and expense reports, noting that \$2,800 was received on 3/06/23 from Vilas County, and a \$10,000 gift was received from the Friends of the Library (FOL) on 2/21/23. Paul Rosenberg made an additional \$50 donation on behalf of his wife, Marsha. These amounts along with a few other small items brought total income received in the months of February and March, through 3/14, to \$13,047.07. Predicted and actual expenses for February were within \$1.40. Predicted expenses for March are \$5,335.95. KS asked for a motion to approve payment of March bills in the amount of \$5,335.95. Motion was made by VG, seconded by KS. Motion passed unanimously.
- 6) **Library Director's Report:** CSS.
 - a) Childrens' Summer Programs: Six are planned and will be held on Thursday mornings at 10am during July and August. (CW offered a suggestion for a possible summer program: a dance instruction /creative movement class for children, possibly coordinated with a story hour – CSS will give it consideration)
 - b) New Services available through NWLS: Five new services are available for free through the library's website.
 - c) Art in the Library: March & April – Manito Art League; May & June – Mark Schermeister photography; July – still seeking an exhibitor. Joe Kemnitz mentioned his sister-in-law, Karey Servis, who does illustration artwork, and volunteered to contact her and report back to Christal.
 - d) Regular Office Hours : 40 hours per week, mostly worked in the library during library hours.

7) **Committee Reports:** KS.

- a) Policy Advisory Committee. Suggested revisions to the current circulation policy were presented by committee members. Changes mainly focused on eliminating fines. Some areas of the policy need input from NWLS before revised policy changes are brought to the Board for a vote.

8) **New Business:** KS.

- a) Possibility of going fine-free (but not fee free) – discuss under circulation policy changes in 7-a) above.
- b) Northwoods Book Festival ideas for this year – grant funding is not available for this year, but Teresa from the the Mercer Library has suggested possibly featuring local authors who write about topics relating to nature. Ideas have not yet been finalized.
- c) Paver Bricks were proposed for recognizing Pam Whipple and Marsha Rosenberg. KS requested a motion to approve this action. MB made a motion to move forward with this. Motion seconded by MK. Motion passed unanimously.
- d) Personnel Policy – Lorine Walters (Town Clerk) will be consulted for clarification on vacation carryover.
- e) Addendum to policy discussion : Copy of an ethics statement developed by the United for Libraries Board was presented for review and discussion. Board members agreed that this statement would work as a policy for us. KS called for a motion to accept this policy for use with our Board. A motion to approve was made by MK, seconded by MB. Motion passed unanimously.

9) **Public Comment:** None

10) **Adjournment:** KS. 5:15 pm

Next regular meeting date: 4/11/2023, 4 :00 pm at the library and via Zoom.

Respectfully Submitted,

Vicki Gillett, Secretary