

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Approved Regular Meeting Minutes
Date :	April 18, 2023
Time :	4:00 pm
Location :	Via Zoom: https://us02web.zoom.us/j/83723498067

- 1) **Call to Order:** Keith Stanosz (KS): The meeting was called to order at 12:15 pm.
- 2) **Roll Call of Members/Introduction of Visitors:** KS:
Present: KS, Christal Schermeister-Simons (CSS), Mary Koster (MK), Joe Kemnitz (JK), and Christine Wallace (CW)
Absent: Vicki Gillett (VG), Merry Beckel (MB), and John MacLean (JM)
Visitors: None
- 3) **Agenda approval/modification:** KS: CS noted that item 6.-C should be removed from the agenda as it had been voted on and approved at the March 14, 2023, board meeting. MK moved to approve the amended agenda. KS seconded. Motion passed unanimously.
- 4) **Approval of Minutes:** KS: CS moved to approve the March 14, 2023, minutes as written. Motion was seconded by MK. Motion passed unanimously.
- 5) **Treasurer's report:** CSS:
a) Income for the month of April consisted of petty cash and interest, totaling \$123.30.
b) Action on bills to be paid for April: The prediction for collection development is noticeably higher than usual due to a large order of books, which will arrive slowly. It is not known whether they will be charged and paid for in April or in May.
Predicted total expenses for April: \$5,684.08. KS called for a motion to approve the expenses. MK moved to approve, seconded by KS. The motion passed unanimously.
- 6) **Policy Committee Recommendations.** KS:
a) Approval of Circulation Policy. CW moved to approve the policy as updated. MK seconded. Motion passed unanimously.
b) Update on Personnel Policy. Final approval was postponed until the May board meeting.
c) Board of Trustees Ethics Statement. CSS emailed the ethics statement to all board members to sign and return to her. Paper copies of the signed statements will be kept on file at the library.
- 7) **Public Comment.** None.
- 8) **Adjournment.** KS. The meeting adjourned at 12:26 p.m.

Next regular meeting date: May 9, 2023 at 4:00 pm, in person and via Zoom.

Respectfully Submitted,

Vicki Gillett, Secretary – with thanks to Christine Wallace for taking minutes in my absence.