

Regular Meeting | Presque Isle Community Library - Board of Trustees
October 10, 2023
4:00pm
At the library

1) Call to Order KS

4:18pm

2) Roll Call of Members/Introduction of Visitors KS

Present: Christal Schermeister-Simons (CSS), Merry Beckel (MB), Joe Kemnitz (JK) (zoom), Christine Wallace (CW), Kip Decker (KD), Keith Stanosz (KS) (phone)

Absent: Mary Koster (MK), and Town Board Liaison

3) Agenda approval/modification KS

JK pointed out a change needed in the agenda – next regular meeting date updated to 11/14/23, not 10/14.

CW moved to approve the agenda; motion seconded by MB; passed unanimously.

4) Approval of Minutes KS

CW moved to approve the September 12, 2023, minutes as submitted; motion seconded by JK; passed unanimously

5) Treasurer's report MB + CSS

a) Income for the month of September

- About as usual. Received \$500 from Crab Lake Association for children's books.
- Christal is starting to build a cart. Christine will talk to the school librarian to ask what has been popular lately.
- Donations and petty cash on target.
- Returns - not necessarily recent, but starting to be tracked so the budget will balance at the end of the year.

b) Action on Bills to be Paid - September

- Budget for continuing education will go over. Need to make an adjustment for next year based on the classes that Christal will need to take
- Mileage from trip to see libraries will be paid in September
- Budget for volunteer recognition will have to be adjusted for next year to account for food and gifts
- Request to approve \$6,149.52 to be spent on bills to be paid in October
- MB motioned to approve bills to be spent, JK seconded; passed unanimously

6) Library Director's Report - CSS

a) Art in the Library

- Current art: Mindy Schnell's watercolor class
- Future: patron exhibit - asking community members to contribute. Fiber arts group wants to contribute (this will be December/January)

b) Librarian Certification class

- "Public and Community Library Service" class started

c) Friends of the Library Newsletter update

- Annual newsletter going out soon; major fundraising drive

d) Upcoming events

- 11/1/23 - "Learn About Home Brewing Beer"
- 11/20/23 - FOL newsletter stuffing
- 12/1/23 - Library Christmas Decorating Party
- e) Office hours
 - As usual
 - Looking for more volunteers through the winter
- 7) Committee reports
 - a) 2024 Budget
 - Budget committee met last week
 - Plan to ask the town for a 5% increase across the board
 - We should be ready to give the town a number for our 2024 budget at the next town board meeting on October 19.
 - KS will contact Cathy Logan Weber for guidance
 - b) Ongoing Trustee Search
 - MB is stepping down after December.
 - Ad going in the Lakeland Times - will be published four times; two this week and two next week
 - Ads cost about \$400
 - c) Long-Range Planning?
 - Date should be selected before the end of the year. KS will send out an email.
- 8) Public comment
 - No Comment
- 9) Adjournment KS
 - Adjourned at 4:50pm

Next regular meeting date: 11/14/2023, 4:00 PM at the library and via Zoom

Respectfully submitted by Christine Wallace, notetaker for October meeting