

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Regular Meeting
Date:	August 13, 2024
Time:	4:00 pm
Location:	At the library and via Zoom
Zoom information:	Zoom link: https://us02web.zoom.us/j/83645356545 Meeting ID: 836 4535 6545

- 1) Call to Order (KS)
 - a) KS called to order at 3:55 P.M.
- 2) Roll Call of Members/Introduction of Visitors (KS)
 - a) Board Members Present: Christal Schermeister-Simons (CSS), Keith Stanosz (KS), Christine Wallace (CW), , Lisa Ruesch (LR), Joe Kemnitz (JK), Mary Koster (MK), Cathy Logan Weber (CLW)
 - b) Board Members Absent: Kip Decker (KD)
 - c) Visitors Present: Sarah Krembs
- 3) Agenda approval/modification (KS)
 - a) Motion to approve by CW
 - b) Seconded by KS
 - c) All in favor, motion passes
- 4) Approval of Minutes (July 9, 2024, & July 23, 2024) (KS)
 - a) Motion to approve minutes for July 9 by MK
 - i) Seconded by JK
 - ii) All in favor, motion passes
 - b) Motion to approve minutes for July 23 by LR
 - i) Seconded by MK
 - ii) All in favor, motion passes
- 5) Treasurer's report (CSS)
 - a) Income during the month of July
 - i) Various sources from printing, petty cash, and interest earned \$384 in July
 - ii) Our 13 month CD is ending in October, KS will look into current rates and report back on potential to renew- KS will report back in September
 - b) Expenses during the month of July
 - i) June and July bills ended up as predicted
 - c) Action on bills to be paid - August
 - i) Motion to approve spending of \$6670.28 for the month of August by CW
 - ii) Seconded by KS
 - iii) All in favor, motion passes
- 6) Library Director's Report (CSS)
 - a) Art in the Library
 - i) Material Girls quilt show went well

- ii) Still working on finding a show for September/October - Christal is working on it

b) Events

- i) Summer kids programming with the Discovery Center went well
 - ii) Volunteer Appreciation lunch on August 27
 - iii) Looking into more cooking classes and needle-felting classes
- c) Book Sale Recap
- i) Doing the sale the same day as the rummage sale worked out well
- d) Updates on Entrance Renovation
- i) All the new chairs are in
- e) Summer Times Ad chip-in
- i) Christal asked for a motion to write a check to the Boulder Junction library to cover our share of an ad in the newspaper
 - (1) Motion made by LR
 - (2) Seconded by MK
 - (3) All in favor, motion passes
- f) Office hours
- i) Christal's record of hours worked attached to her report

7) Ongoing Business

a) Volunteer dinner

- i) August 27, 1 P.M. in the Community Center. Christal sent out invitations and is collecting RSVPs

b) Paver bricks

- i) KS and CSS found another company to order paver bricks from in honor of Pam Whipple and Martha Rosenberg
 - (1) Motion to purchase two paver bricks for a total of \$130 by MK
 - (2) Seconded by LR
 - (3) All in favor, motion passes

c) Upcoming budget draft

- i) Finance committee should meet soon to have numbers ready for the town in October/November

8) Review of Policy Changes

a) Trustee Roles & Responsibilities

- i) Motion to approve changes as proposed by the policy committee by MK
- ii) Seconded by KS
- iii) All in favor, motion passes

b) Job Description - Library Director

- i) Motion to approve changes as proposed by the policy committee by LR
- ii) Seconded by MK
- iii) All in favor, motion passes

c) Meeting Room Policy

- i) Motion to approve changes as proposed by the policy committee by MK
- ii) Seconded by JK
- iii) All in favor, motion passes

d) Bank Signature Authority Policy

- i) Motion to approve changes as proposed by the policy committee by MK
- ii) Seconded by LR
- iii) All in favor, motion passes

9) Public comment

- a) SK commented that the new furniture is very comfortable and the committee that picked this did a nice job.
- b) CSS updated that the proposed merger between NWLS and Wisconsin Valley Library Services was voted down by the NWLS library directors.

10) Adjournment (KS)

- a) KS adjourned the meeting 5:19 P.M.

Next regular meeting date: 9/04/2024, 4:00 PM at the library and via Zoom. (moved from the regular meeting time)

APPROVED AT THE REGULAR BOARD MEETING September 4, 2024