

Presque Isle Community Library - Board of Trustees	
Meeting Category:	Regular Meeting
Date:	February 11, 2024
Time:	4:00 pm
Location:	At the library and via Zoom
Zoom information:	Zoom link: https://us02web.zoom.us/j/88022960303 Meeting ID: 880 2296 0303

- 1) Call to Order (MK)
 - a) MK called to order at 4:08 pm
- 2) Roll Call of Members/Introduction of Visitors (MK)
 - a) Board Members Present: Mary Koster (MK), Cathy Logan Weber (CLW), Kip Decker (KD), Lisa Ruesch (LR), Joe Kemnitz (JK), Keith Stanosz (KS)
 - b) Library Staff Present: Christal Schermeister-Simons (CSS)
 - c) Board Members Absent: Christine Wallace (CW)
 - d) Visitors Present: none
- 3) Agenda Approval/Modification (MK)
 - a) Motion by KD
 - b) Second by CLW
 - c) All in favor, motion passes
- 4) January Meeting Notes Approval/Modification (MK)

Meeting Notes change on Item 8E. Committee assignment, change CW to reflect CLW on Trustee Committee

 - d) Motion by JK
 - e) Second by CLW
 - f) All in favor, motion passes
- 4) Treasurer's report (CSS)
 - a) Income during the month of January
 - i) January donation from the friends for \$10,000
 - ii) Other petty cash and interest totaling \$216.26
 - b) Expenses during the month of January
 - i) Expenses more than predicted due to extra cost of \$624.99 for copier contract
 - c) Action on bills to be paid - February
 - i) Motion to approve spending for February in the amount of \$14,157.89 by CLW
 - ii) Seconded by KS

iii) All in favor, motion passes

5) Library Director's Report (CSS)

a) Art in the Library

- i) In talks for February/March with a group, set for April-June, July TBD
Lakeland Art League Feb-March
April - North Lakeland Elementary School

b) Event Planning

- i) Soup Social March 12 (4-6 Community Center), Salamanders May 7, in talks with ADRC for potential programs

c) Carpet Cleaning Report

- i) Carpet cleaned and looks good

d) Office Hours

- i) As usual

6) Ongoing Business

a) Bank Signature Updates

All signatures obtained and complete

b) Annual Employment Contract with Library Director

Reviewed Contract and Renewal and Signatures completed

Motion made to approve and sign 2025 Employment Contract Renewal

KP

Seconded by CLW

All in favor, motion passed

8) New Business

- c) Approval of Annual Report - still in progress. Christal to finish final report and send PDF for review and we'll have a zoom meeting at 12:05 Monday 2/17 for final approval

9) Public comment

10) Adjournment (MK) 4:54 pm

Next regular meeting: Tuesday, March 11 at 4:00pm

Approved by the Presque Isle Community Library Board on March 11, 2025