

| Presque Isle Community Library - Board of Trustees | |
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| Meeting Category: | Regular Meeting |
| Date: | December 9, 2025 |
| Time: | 4:00 pm |
| Location: | At the library and via Zoom |
| Zoom information: | Zoom link: https://us02web.zoom.us/j/89889736399 Meeting ID: 898 8973 6399 |

- 1) Call to Order (MK)
 - a) MK called to order at 4:22 PM

- 2) Roll Call of Members/Introduction of Visitors (MK)
 - a) Board Members Present: Mary Koster (MK), Christine Wallace (CW), Keith Stanosz (KTS), Joe Kemnitz (JK), Cathy Logan Weber (CLW), Lisa Ruesch (LR), Krista Slemmons (KS); new member to the board as of December 2025, approved by the Presque Isle Town Board as of 12/4/25
 - b) Library Staff Present: Christal Schermeister-Simons (CSS),
 - c) Board Members Absent: none
 - d) Visitors Present: none

- 3) Agenda Approval/Modification (MK)
 - a) Motion by CW
 - b) Second by KS
 - c) All in favor, motion passes

- 4) Approval of Minutes (November 11, 2025) (MK)
 - a) Motion by CLW
 - b) Second by LR
 - c) All in favor, motion passes

- 5) Treasurer's report (CSS/LR)
 - a) Income during the month of November
 - i) Total \$530.72; \$100 donation, \$170 petty cash; \$215 interest (October and November); \$45 CD interest
 - b) Expenses during the month of November
 - i) Predicted: \$5,728.59; Actual: \$5,374.87 (collection development less than predicted - something to do with the credit card being paid at a different time)
 - c) Action on bills to be paid - December
 - i) Motion to approve spending for the month of December in the amount of \$7,575.62 by CW

- ii) Second by CLW
- iii) All in favor, motion passes

6) Library Director's Report (CSS)

- a) Upcoming events
 - i) Winter kids/family programs 12/22 and 12/29 at 10am with Discovery Center
- b) Holiday hours for library
 - i) Deciding when to close library on Christmas Eve - policy is ½ day for Eve, full day for Day
- c) Mobile hotspots
 - i) We took over subscriptions from NWLS with Kajeet with no issues
- d) Art in the library
 - i) Dec - Patron exhibit; Jan-Feb - Fiber Arts; March - students from NLS
- e) Book ordering
 - i) Signed up with Ingram, got the first shipment, still many backordered (Ingram overwhelmed with all the new customers?)
(1) CSS orders books, but we don't get charged until they actually ship books
- f) Monthly office hours
 - i) As usual

8) New Business

- a) Tutoring room technology upgrades
 - i) CSS ran plans past KS
 - ii) CSS will begin ordering things tomorrow
- b) FOL financial updates
 - i) FOL shared financial update for 2025 with the PICL Board

9) Public comment

10) Adjournment (MK)

MK adjourned the meeting at 5:05 PM

Next meeting: Tuesday, January 13 at 4:00 PM

APPROVED AT THE REGULAR PICL BOARD MEETING ON JANUARY 13, 2026